

**Local Planning  
Executive Advisory Panel**

**Meeting Notes**

**Sports Pavilion and Community Centre,  
Coventry Road, Lutterworth LE17 4SH**

**Thursday 30<sup>th</sup> January 2014**

Commencing: 2:05pm

Councillors Present: Beaty, Burrell, Galton, Hall, Holyoak & King (Chair)

Officers Present: N. Proudfoot (NP), T. Nelson (TN), M. Bills (MB), J. White (JW)  
& G. Keeping (GK)

<b>Item</b>	<b>Action</b>
<b>1. Apologies for Absence</b> Cllr Dr Bremner & Cllr Dr Hill (Cllr Galton substituted).	
<b>2. Notes of the previous meeting</b> The notes were accepted as a true record and signed by the Chairman.	
<b>3. Matters Arising</b> <u>Page 2 Item 6: Housing Land Supply</u> – the full report had been circulated, as agreed.	
<b>4. Project Highlight Report</b> <ul style="list-style-type: none"><li>• <u>SHMAA</u>: work was in progress; S. Pointer currently attending a meeting. A report will be brought to a future meeting of the Panel. <span style="float: right;">SP</span></li><li>• <u>Leicester &amp; Leicestershire Strategic Distribution Study</u>: has been commissioned. A copy of the terms of reference will be circulated to Panel members. <span style="float: right;">NP/TN</span></li><li>• <u>SHLAA</u>: completion is now scheduled for February 2014; the complete report will be brought to the next meeting of the Panel. <span style="float: right;">NP/TN</span></li><li>• <u>Transport Assessment of Options</u>: discussions have started with LCC, but options for LCC to model are dependent on completion of the SHLAA. It was agreed that a check would be made with LCC to confirm that their work programme would allow them to carry out the modelling once the SHLAA was complete. <span style="float: right;">NP/TN</span></li><li>• <u>Duty to co-operate</u>: the entry on page 2 of the report should end “... is dependent on agreement on housing distribution”. The GL Hearn report will be available in April, after which it will need to be considered by the eight councils. The target date for completion throughout the County is July 2014.</li><li>• <u>Neighbourhood Plan</u>: the Broughton Astley Neighbourhood Plan is now ‘made’ and has the same status as the Core Strategy.</li><li>• <u>Risks</u>: The main risk remains from failure or delay in gaining agreement between authorities. This risk will need to be assessed in greater detail.</li></ul>	
<b>5. Strategic Housing Land Availability Assessment (SHLAA) update</b> <ul style="list-style-type: none"><li>• The Panel received an additional paper entitled “SHLAA 2013 – Initial results for Market Harborough, Broughton Astley and Great Glen”.</li><li>• Remaining sites will be assessed to complete the SHLAA. The conclusive report should be available in February. The report will provide information on excluded sites and a summary of the overall assessment.</li><li>• The Panel RESOLVED:</li></ul>	

- (i) That the maps in the report should also include the location (but not detail) of undevelopable sites and
- (ii) That those 'red exclusions' that are statutory in origin should be identified.
- It was noted that the above maps might not be available in time for the next Panel meeting.

#### 6. **Housing Distribution Issues**

- The Panel considered a revised and corrected version of the report "Residual Housing Growth Requirements". It was noted that the options in this report were provided for illustrative purposes only and were intended to form the basis of discussion rather than to inform decisions.
- The current paper relies on the existing Core Strategy housing distribution. Once the SHLAA is completed, it will become clearer where available land is located.
- The paper provides scenarios based on 350, 440 & 500 dwellings per annum. These illustrate that higher growth scenarios will require a fundamental change in the approach that the Council has to adopt.
- The scenarios cannot take into account significant outside influences that may occur – for example, the possibility of an additional junction being created on the M1 ('Junction 20A'). In relation to paragraph 2 of the 'Next Steps' section of the report, the Chairman requested that additional scenarios / options should be developed based on:
  - The 'Junction 20A' possibility; and
  - Limited growth in some rural settlements
- The Panel RESOLVED:  
That in future the front page of any assessment of this type should be labelled clearly to indicate that it is for illustrative purposes only.

TN

#### 7. **Sustainability Appraisal – Scoping Report**

- A draft of the Sustainability Appraisal has been received from consultants URS and awaits consideration and revision by officers.
- The Panel RESOLVED:
  - (i) That the draft Appraisal would be circulated to Panel members once amended by officers;
  - (ii) That the Appraisal would be placed on the agenda for the next meeting of the Panel; and
  - (iii) That consultation on the Appraisal would take place after the draft had been considered by the Panel.

TN

#### 8. **Local Green Space**

- Two rounds of consultation have taken place, in 2012 and late 2013. The second consultation asked for clarification of landownership.
- The paper included details of 116 submitted sites, of which officers consider c.80 meet the criteria for Local Green Space. Forty-six sites remain to be assessed; this will take place within the next few weeks.
- To date no sites have been submitted within Market Harborough, despite the Civic Society being consulted.
- Sites may only be designated when a Neighbourhood Plan is 'made' or Local Plan is adopted.
- The next steps will be to:
  - consult landowners;
  - assess responses;
  - complete final assessment;
  - consult, as part of the Local Plan consultation; and
  - undergo inspection.

#### 9. **Billesdon Neighbourhood Plan**

- The current situation is:

- The submission consultation has finished. Officer comments are included in Appendix 1 to Report 9.
- Examination is expected in the spring and the referendum around July / August.
- A summary of responses will be brought to the next meeting of the Panel. **TN**
- The Panel noted that the Plan should take account of SHLAA figures, when available.

**10. Duty to Co-operate**

- The Chairman reported that he had attended the October and December meetings of the Leicester and Leicestershire Planning and Infrastructure Members Advisory Group.
- The Panel received a copy of the Revised Terms of Reference for the Group.
- The next meeting of the Group will be on 6<sup>th</sup> February 2014.

**11. Dates of Future Meetings:**

- Future meetings of the panel will be held on:
  - 26 February 2014
  - 9 April 2014

The meeting closed at 3:55pm.