

**Local Planning
Executive Advisory Panel**

Meeting Notes

**The Council Chamber, The Symington Building,
Adam & Eve Street, Market Harborough**

Tuesday 22nd July 2014

Commencing: 2.04pm

Councillors Present: Beaty, Mrs Burrell, Dr Hill, Holyoak, King (Chair) & Liquorish

Officers Present: N. Proudfoot (NP), S. Pointer (SP), L. Aspinall (LA), M. Bills (MB),
& G. Keeping (GK)

Item	Action
1. Apology for Absence Cllr Mrs Page.	
2. Notes of the previous meeting The title for Item 9 was changed to read "Renewable Energy". Subject to the above change, the notes were accepted as a true record and signed by the Chairman.	
3. Matters Arising <ul style="list-style-type: none">• <u>Resources</u>: discussions have taken place and sufficient resources will be maintained.• <u>Report on SHMAA</u>: this is scheduled to go to Executive on 29th September 2014.• <u>Renewable Energy</u>: correspondence has been received from the Housing Minister regarding renewable energy policies. Helen Chadwick is looking into which Councils have area-specific policies.• <u>Letter to Member Advisory Group</u>: copies are available via SP.	
4. Project Highlight Report and Project Plan <ul style="list-style-type: none">• <u>District Evidence</u>: Liaison with Infrastructure providers on capacity is scheduled for the autumn and will look at the ability to deliver housing at the rates suggested in the SHMAA. Consultation with providers has been issued.• <u>Duty to Co-operate</u>: The Memorandum of Understanding covering the period to 2028 is expected to be in place by November 2014.• <u>Pre-submission Plan</u>: will be written March – April 2015.• <u>Statement of Community Involvement</u>: a report will be brought back to the next meeting of the Panel.• <u>Progress in this period</u>: two sessions have been held with Parish Councils to update them on progress.• <u>Outlook for next period</u>:<ul style="list-style-type: none">○ <u>Settlement Profiles</u> – agency staff will be working on these over the summer.○ <u>District Wide Transport Assessment</u>: HDC will be working in parallel with the LCC HMA Assessment; the two pieces of work will be commissioned in August.	SP

5. Duty to Co-operate Update

NP provided an oral update:

- The Members' Advisory Group has produced a draft Memorandum of Understanding (MOU) that will be considered by the Group at its meeting on 23rd July 2014. Each member authority will then take the MOU through its governance process, with intended completion by November 2014.
- The standing of the MOU will be tested as part of the examination of Charnwood BC's plan.

It was AGREED that the MOU would be brought to the Panel before it is considered by the Executive on 29th September 2014.

SP

6. Local Green Space

- MB presented the report, which provided an update on consultations with communities and officer recommendations relating to Local Green Space (LGS) Submissions.
- All submitted sites have been evaluated and, so far, 33 have been recommended for LGS designation.
- Some small areas of highway have been identified.
- It is planned to include the results of officer recommendations on LGS in the options consultation which will take place later in 2014. A further statutory consultation will take place on all proposed sites prior to examination of the new Local Plan.

It was AGREED:

- (i) that the full report and plans would be made available to Panel Members by email; and
- (ii) that an assessment on a ward-by-ward basis would also be produced and the views of Ward Members sought. Any comments from Ward Members would be brought back to the Panel for consideration at its meeting on 17th September 2014.

MB

MB

7. Strategic Housing Land Availability Assessment (SHLAA)

- SP presented the responses to the Technical Consultation and related changes to site assessment outcomes; a summary of these was included on page 3 of the covering paper.
- LCC are reappraising some sites; 3-4 sites in Great Glen have been reclassified following re-consultation with LCC Highways.
- A table illustrating revised settlement capacity figures was circulated to the Panel.
- Landscape evidence has been reviewed, leading to changes in the Landscape Capacity Assessment. Only areas of low landscape capacity will now be treated as a red constraint. This has led to a change in 21 site assessments and will result in a slight increase in overall SHLAA capacity.
- Once further comments have been received from LCC Highways, the report will be ready for publication via the Council's website.

It was AGREED that prior to publication, the revised SHLAA report, including all feedback and alterations following consultation, would be brought to the next meeting of the Panel.

SP

- 8. Rural Centres Landscape Assessment and Landscape Capacity Study** **LA**
- The main report was received yesterday and will be circulated to Panel Members by email.
 - LA drew attention to the sensitivity appraisals for each of the individual Land Parcels at Appendix C and the capacity assessment maps for each of the six Rural Centres. The report will be considered alongside other assessments and used as part of the assessment for each settlement that will receive growth. About 90% of population centres are now covered by landscape appraisals.

The Panel RESOLVED to note the report.

- 9. Sustainability Appraisal** **SP**
- SP reported on the results of the consultation on the Sustainability Appraisal Scoping Report. Only minor amendments have been identified and these changes are being made by the sustainability consultants URS.
 - The final version of the report will then be brought back to the Panel, prior to publication on the Council's website.
 - A meeting with URS will be held in August to discuss the next stage in their involvement.

- 10. New Local Plan – Proposed Scope and Content**
- SP reminded Members of the proposed structure and content of the new Local Plan, based on the consultation that took place in March/April 2013.
 - In relation to Policy CS17 (p7 of report), it was noted that dialogue over the future aspirations for the Bruntingthorpe Proving Ground would need to start as soon as possible.

- 11. Dates of Future Meetings:**
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|---------------------|-------------------|
| • 17 September 2014 | • 28 January 2015 |
| • 5 November 2014 | • 11 March 2015 |
| • 17 December 2014 | • 22 April 2015 |

The meeting closed at 3.32pm.