



South Kilworth Neighbourhood Plan

Consultation Statement

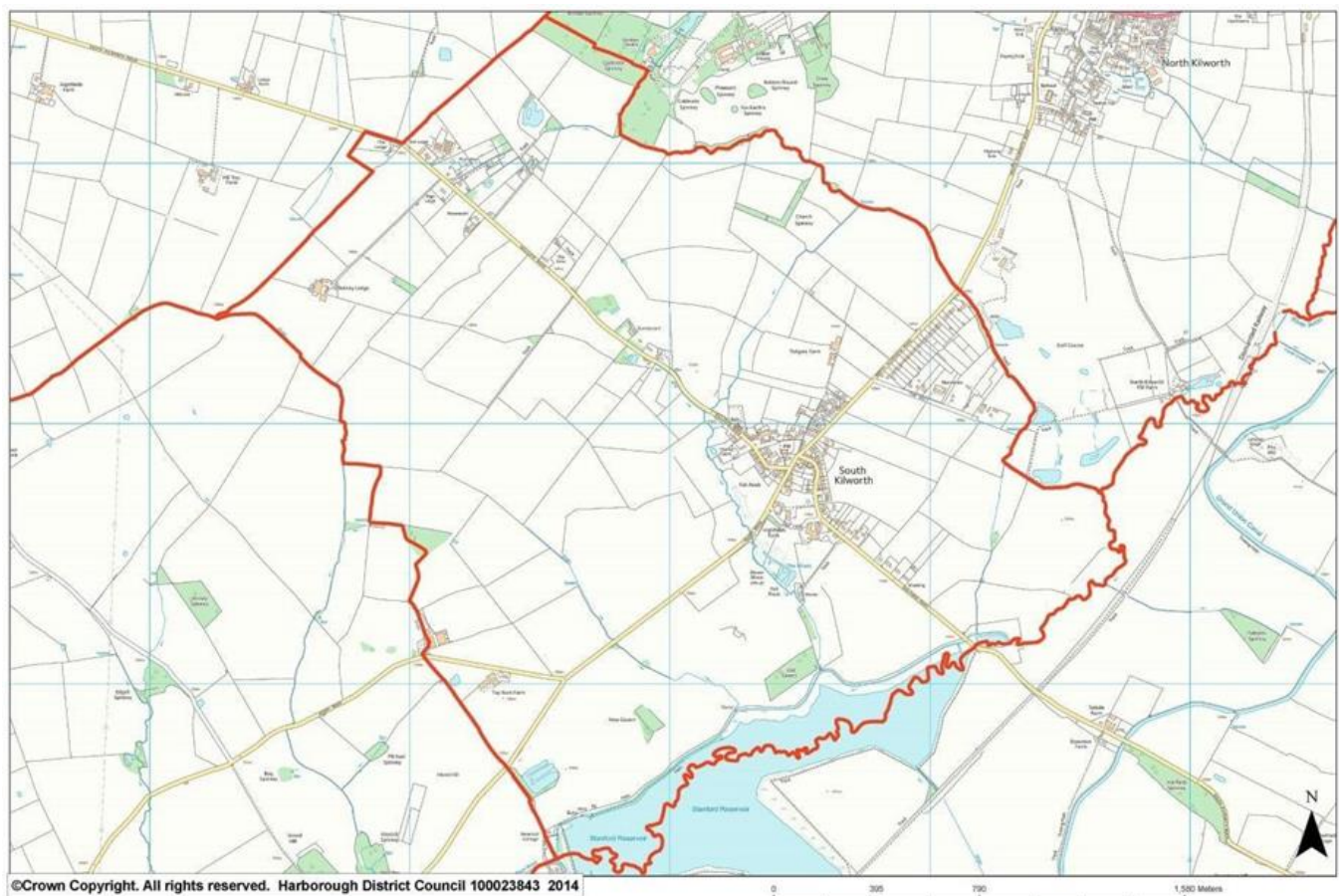
Introduction

This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012. Section 15(2) of Part 5 of the Regulations sets out what a Consultation Statement should contain. According to the Regulations, a Consultation Statement:

- Contains details of the persons and bodies who were consulted about the proposed Neighbourhood Development Plan;
- Explains how they were consulted;
- Summarises the main issues and concerns raised by the persons consulted;
- Describes how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Plan.

This document provides a record of the engagement that took place at the various stages of the plan's evolution. The main methods used to publicise the consultation and engagement process are documented, along with the main findings from the engagement.

Figure 1 – South Kilworth Neighbourhood Plan Area designated on 22 March 2016



Regulations and government guidance:

Stage 1: Deciding to make a Neighbourhood Plan

The Parish Council of South Kilworth formally took the decision to undertake a Neighbourhood Plan on 10 November 2016. The first meeting of the Neighbourhood Plan Advisory Committee took place on 10 August 2016.

Stage 2: Defining the neighbourhood

The Parish Council applied to the local planning authority in November 2016 to designate the neighbourhood area as identified above.

A formal engagement period provided members of the public and other key stakeholders an opportunity to submit comment on the proposed Neighbourhood Plan Area and proposed Neighbourhood Planning Body for South Kilworth.

Harborough District Council checked that the application was appropriate and undertook the appropriate notification process. The designation was made on 22 March 2016.

Stage 3: Preparing the plan

South Kilworth Neighbourhood Plan Advisory Committee is a sub-committee of the South Kilworth Parish Council. Two parish councillors from each parish council and ten other residents agreed to serve on the Committee. The Committee has worked to produce a draft plan, ensuring that it is:

- Generally in line with local and national planning policy framework;
- In line with other legal frameworks;
- Mindful of the need to contribute to sustainable development;
- Prepared on the basis of sound governance arrangements.

The Neighbourhood Plan seeks to establish specific and local planning policies for the development and use of land in the Parish. The neighbourhood plan establishes a vision for the future taking into account the data gathered through community engagement and consultation alongside demographic and socio-economic data.

The Advisory Committee met on 18/4/17, 18/7/17, 23/7/17

The progress of the Neighbourhood Plan was also a regular item on the agenda of Parish Council meetings, and progress was reported at the following meetings:

Sept 2016
Nov 2016
Dec 2016
January 2017
Feb 2017
March 2017
April 2017
May 2017
June 2017
July 2017
November 2017
December 2017
January 2018
Feb 2018
March 2018
April 2018

Minutes of all Parish Council and Advisory Committee meetings can be found on the South Kilworth Parish Council website.

On 28 September 2016 three theme groups were launched. Local people were engaged in order to pull together and prioritise ideas emerging from the first consultation and start to work up their plans. Up to twenty people were involved in the theme groups, undertaking valuable research and assessment.

Communications

Below are listed the main ways that information about the Neighbourhood Plan has communicated with local people and stakeholders.

1. **Village noticeboards** displaying invitations to attend the various consultation events
2. **Leaflets/ flyers** were distributed to every household in advance of the two main consultation events. Households also received a hard copy of the questionnaire.
3. **Newsletter** – regular articles in the South Kilworth news

Update 1 - October 2016

Update 2 - December 2016

Update 3 - April 2017

Update 4 - July 2017

Update 5 - October 2017

Update 6 - December 2017

4. **SK website:** Articles and open event arrangements publicised.

5. **Stakeholder letters/email:**

- A letter was sent to all stakeholders at the start of the process and through Regulation 14 consultation.
- A letter was sent to all local landowners (around 20) in March 2017 to offer an opportunity to meet representatives from the Neighbourhood Planning Housing Theme Group and discuss the Neighbourhood Plan.
- Individual meetings took place with the following groups and businesses:
 - Publicans (White Hart)
 - Morris's (Butchers)
 - South Kilworth Primary School
 - The Church
 - Village Hall committee
 - Bowls club
 - Allotments committee
 - Parochial church council
 - Friends of South Kilworth school
 - Youth club

Consultations

Several consultations have taken place, each building on the evidence of the last.

- An initial community consultation event took place in September 2016 (Appendix 1);
- A comprehensive Community Questionnaire was delivered to every household in October 2016 (Appendix 2);
- A community consultation event focusing on the plan policies took place in

September 2017 (Appendix 3);

- Regulation 14 consultation took place from January – March 2017 (Appendix 4).

Consultation methodology

The consultations aimed:

- To inform as many people as possible of the existence of the neighbourhood planning process
- To seek the views of people from the community on the proposals being developed by South Kilworth Parish Council.

Detailed consultation and activities:

The Group's mandate was to drive the process, consult with the local community, gather evidence to support emerging policies and deliver the Plan.

Contacting Stakeholders

The first task was to contact statutory and local stakeholders and announce the commencement of the Neighbourhood Plan process. The following stakeholders were contacted at the outset and through Pre-Submission consultation:

South Kilworth Stakeholder list – November 2017

The Neighbourhood Plan Regulations identify the following consultation bodies for the purpose of Regulation 14 and Regulation 16 consultation:

Consultation body	Date sent	Response
b) A local planning authority, county council or parish council any part of whose area is in or adjoins the area of the local planning authority:		
County Council - Nik Green, Communities and Places Officer, Leicestershire County Council, Nik.Green@leics.gov.uk		
District Council - Matthew Bills, Harborough DC M.Bills@harborough.gov.uk		
Westrill & Starmore Parish Meeting; Clerk: John Everett 6 Cromwell Close, Walcote, Lutterworth, LE17 4J		
North Kilworth Parish Council, Clerk, Katherine Clarke The Old Stables, Fir Tree Lane, Swinford, Leics, LE17 6BH northkilworthpc@hotmail.co.uk		
Misterton with Walcott Parish Council; Clerk: Cathy Walsh, 8 Hazel Drive, Lutterworth, LE17 4TX clerk@mistertonwithwalcote.org.uk		
Daventry District Council comments@daventrydc.gov.uk		
c) The coal authority		
Deb Roberts, Planning Liaison Officer, The Coal Authority, 200 Lichfield Lane, Mansfield, Nottinghamshire, NG18 4RG thecoalauthority@coal.gov.uk		
d) The Homes and Communities Agency		
Homes and Communities Agency, 5 St Philip's Place, Colmore Row Birmingham, B3 2PW		
e) Natural England		
Miss C Jackson, Consultation Service, Natural England, Hornbeam House, Electra Way, Crewe, Cheshire, CW1 6GJ enquiries@naturalengland.org.uk		
f) The Environment Agency		
Geoff Platts. Specialist Sustainable Places, Environment Agency, Lower Trent Area, Trentside Offices, Scarrington Road, West Bridgeford, Nottingham, NG2 5FA Direct dial 0203 0253242 Direct e-mail geoff.platts@environment-agency.gov		
g) Historic England/English Heritage		
Historic England. eastmidlands@HistoricEngland.org.uk 2 nd floor, Windsor House, Cliftonville, Northampton, NN1 5BE		

Ann Plackett, English Heritage, East Midlands Region, 44 Derngate Northampton, NN1 1UH		
h) Network Rail Infrastructure Limited		
Network Rail Infrastructure Limited, Kings Place, 90 York Way London, N1 9AG		
i) The Highways Agency		
Ms Aoife O'Tool, Highways Agency, Level 9, The Cube 199 Wharfside Street, Birmingham B1 1RN		
k) Any person i. to whom the electronic communications code applies ii. who owns or controls electronic communications apparatus in the area		
British Telecommunications Plc, Customer Wideband Planning Group Post Point BSTE 0301, Bath Street, Nottingham NG1 1BZ		
li) Primary Care Trust		
East Leicestershire and Rutland CCG, Suite 2 and 3, Bridge Business Park 674 Melton Road, Thurmaston, Leicester, LE4 8BL		
lii) Licence holder under the Electricity Act 1989		
FAO Mr D Holdstock, National Grid, AMEC Environment & Infrastructure UK Limited, Gables House, Kenilworth Road, Leamington Spa, Warwickshire, CV32 6JX		
liii) Licence holder under the Gas Act 1986		
British Gas Properties, Aviary Court, Wade Road, Basingstoke Hampshire, RG24 8GZ		
liv) Sewage Undertaker/iv) Water undertaker		
Mr Peter Davies, Severn Trent Water Ltd, Hucknall Road Nottingham, NG5 1FH		
Stuart Patience, Planning Liaison Officer, Anglian Water Ltd, Planning & Equivalence Team, Thorpe Wood House, Thorpe Wood, Peterborough, PE3 6WT spatience@anglianwater.co.uk		
m) Voluntary bodies some or all of whose activities benefit all or part of the neighbourhood area		
Voluntary Action Leicestershire admin@vasl.org.uk		
Roy Holland. Age UK Leicestershire and Rutland roy.holland@ageukleics.org.uk		
CPRE info@cpreleicestershire.org.uk		
n) Bodies which represent the interests of different racial, ethnic or national groups in the neighbourhood area		
Leicestershire Ethnic Minority Partnership Prakash@lemp-leics.org.uk		
Federation of Gypsy Liaison Groups info@gypsytravellerfederation.org		
o) Bodies which represent the interests of different religious groups in the neighbourhood area		
Interfaith Forum for Leicestershire equality@leics.gov.uk		
Local Church?		
p) Bodies which represent the interests of persons carrying on business in the neighbourhood area		
Market Harborough Chamber of Commerce. http://www.harboroughchamber.co.uk/		
q) Bodies which represent the interests of disabled persons in the neighbourhood area		
Leicestershire Centre for Integrated Living. 5-9 Upper Brown Street, Leics, LE1 5TE www.lcil.org.uk		
Harborough District Disability Access Group. Nick Williams. hddag@hotmail.co.uk		
Other bodies		
Leicestershire Police, Force Headquarters, St Johns, Enderby, Leicester, LE19 2BX		
Leicestershire Fire and Rescue, 12 Geoff Monk Way, Birstall, Leicester LE4 3BU		
Executive Director, Seven Locks Housing, 1a Anson House, 8 Compass Point, Northampton Road, Market Harborough, Leicestershire,		
Councillors/MP		
MP: neil.obrien.mp@parliament.uk		
County Councillor: graham.hart@leics.gov.uk		
District Councillor: L.Bowles@harborough.gov.uk		

Conclusion

Comments from HDC Planning Officers in relation to late versions of the draft Neighbourhood Plan have helped to shape the pre-submission version.

The draft Neighbourhood Plan is now ready to be submitted for Regulation 16 consultation to Harborough District Council, who will publicise it for a further six weeks and then forward it, with accompanying documents and all representations made during the publicity period, to an Independent Examiner who will review it and check that it meets the 'Basic Conditions'. If the Plan successfully passes this stage, with any modifications, it will be put forward for referendum.

The referendum question will be a straight "yes" or "no" on the entire Plan, as set out by Neighbourhood Planning Regulations. People will not be able to vote for or against individual policies. If 50% or more of those voting vote for the Plan, it will be brought into force ('Made') and become part of District-wide planning policy.

This Consultation Statement and the supporting Appendices are provided to comply with Section 15(2) of part 5 of the 2012 Neighbourhood Planning Regulations.

Bob Morley

April 2018