|  |  |
| --- | --- |
|  | **The Animal Welfare (Licensing Of Activities Involving Animals) (England) Regulations 2018**  **NOTIFICATION OF APPEAL** |

## Notes for businesses:

Animal business operators have the right to appeal if they do not agree the star rating given following an inspection. Businesses are encouraged to discuss their rating informally with the inspecting officer prior to submitting this formal notification of appeal; however this does not affect your right to appeal.

* Businesses have 21 days (including weekends and bank holidays) from the date of issue of their licence to lodge an appeal
* Any informal discussions regarding a star rating do not form part of the formal appeal process and do not change the deadline for which an appeal must be made. Businesses may lodge an appeal and subsequently withdraw it, if they wish.
* Please complete and return this notification of appeal form to:

AnimalWelfare@harborough.gov.uk **or**

Environment Team, Regulatory Services, Harborough District Council, The Symington Building, Adam & Eve Street, Market Harborough, Leicestershire, LE16 7AG

* The appeal will be determined by either the Environment Team Leader or Regulatory Services Manager. Any officer(s) involved in the production of the rating, or in the inspection on which the rating is based will not assist in the determination of an appeal outcome.
* We will consider the appeal within 21 days (including weekends and bank holidays) from the date of receiving the appeal, within which time we will issue a decision to the business.
* If a site visit is required in order to determine an appeal, the cost of the additional visit is borne by the applicant unless it results in a higher star rating being awarded.

## Business details

|  |  |
| --- | --- |
| Licence Holder (operator) |  |

|  |  |
| --- | --- |
| Business name |  |

|  |  |
| --- | --- |
| Business addresses |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Business tel. number |  | Business email |  |

## Inspection details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date of inspection | | |  | Rating given |  |
|  | | | | | |
| Licence Number | | |  |  | |
| Appeal I do not agree with the animal licensing inspection rating(s) given by the inspecting officer because  (please provide details and evidence below, with reference to the report of inspection and risk rating applied.)   |  | | --- | |  | | | | | | |
| Signature |  | | | | |
|  | | | | | |
| Name in capitals | |  | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Position |  | Date |  |

**Where to submit completed form**

This completed form should be returned to:

[AnimalWelfare@harborough.gov.uk](mailto:AnimalWelfare@harborough.gov.uk) or

Environment Team, Regulatory Services, Harborough District Council, The Symington Building, Adam & Eve Street, Market Harborough, Leicestershire, LE16 7AG

**For Official use only**

Comments

Appeal Received Date Within 21 days Y/N

Has the officer applied the correct assessment criteria Y/N

**Comments of Lead officer**

**Decision of Lead Officer**

Signed Date

Designation

**If you disagree with the outcome of this appeal you may challenge the Authorities decision by means of**

**Judicial review.**