



**NOTICE OF
INTENTION TO ERECT
EXEMPT BUILDING**



**Building Regulations
Plan Number**

This form is to be filled in by the person who intends to carry out building work, or their agent. If the form is unfamiliar please read the notes on the reverse side or consult the office indicated above. Please type or use block capitals.

1 Applicant's details
 Name: _____
 Address: _____
 Postcode: _____ Tel: _____ Fax: _____ email: _____

2 Agent's details (if applicable)
 Name: _____
 Address: _____
 Postcode: _____ Tel: _____ Fax: _____ email: _____

3 Location of building to which work relates
 Address: _____
 Postcode: _____ Tel: _____ Fax _____ email: _____

4 Type of exempt building
 Please indicate with a tick type of building to be erected and proposed floor area

		M ²
DETACHED GARAGE	<input type="checkbox"/>	<input type="checkbox"/>
GARDEN SHED	<input type="checkbox"/>	<input type="checkbox"/>
GREENHOUSE	<input type="checkbox"/>	<input type="checkbox"/>
CONSERVATORY	<input type="checkbox"/>	<input type="checkbox"/>
PORCH	<input type="checkbox"/>	<input type="checkbox"/>
CARPORT or COVERD WAY	<input type="checkbox"/>	<input type="checkbox"/>
COMMERCIAL GREENHOUSE	<input type="checkbox"/>	<input type="checkbox"/>
AGRICULTURAL BUILDING	<input type="checkbox"/>	<input type="checkbox"/>
BUILDING FOR HOUSING ANIMALS	<input type="checkbox"/>	<input type="checkbox"/>

7 Additional information

8 Statement
 This notice is given in relation to the building work as described

Name: _____ Signature: _____ Date: _____

Notes

To be classified as a structure that is exempt the requirements of the Building Regulations the following criteria must be met: -

**For a DETACHED GARAGE
a GARDEN SHED
or a GREENHOUSE**

To be exempt the building must comply with the following details: -

1. Be wholly detached
2. Not used for sleeping accommodation
3. Not to exceed 15 square metres in floor area or
4. Not to be more than 30 square metres and
- 5a. Be sited at least one metre from any boundary to the property or
- 5b. Be constructed substantially of non-combustible material

**For a CONSERVATORY or
a PORCH or
a CARPORT or COVERED WAY**

To be exempt the building must comply with the following details: -

1. The extension is at ground level
2. The extension is conservatory, porch, covered way or a carport open on a least two sides
3. The extension does not exceed 30sq metres floor area
4. Any glazing complies with Part N of the Building Regulations
5. The proposal does not affect an existing means of escape in case of fire from the existing property

6. If in an area where high levels of Radon are present the extension will incorporate the appropriate Radon protection measures.

**For a COMMERCIAL GREENHOUSE
or
an AGRICULTURAL BUILDING
or
a BUILDING FOR HOUSING
ANIMALS**

To be exempt the building must comply with the following details:

1. No part of the building to be used as a dwelling
2. The building will be sited 1.5 x the height of the building from any building containing sleeping accommodation
3. The building is provided with fire exits such that no point in the building is more than 30 metres from an exit
4. If the building is a greenhouse or agricultural building it is not used for retailing, packing or exhibiting

Please note:

Registration of an exempt building is subject to a charge. Please refer to the current scheme of charges.