



Call for Sites 2016

Gypsy, Traveller and Travelling Showpeople Site identification Study

Guidance Notes for the Gypsy and Traveller, and Travelling Showpeople Call for Sites

1. General Introduction

As part of the evidence base for the new Local Plan, the Council is seeking potential development sites across the district to help meet expected Gypsy, Traveller and Travelling Showpeople needs to 2031.

The Call for Sites is an opportunity for individuals and organisations to suggest land within Harborough district for Gypsy, Traveller and Travelling Showpeople use during the period to 2031. Relevant sites received will be assessed for inclusion in the forthcoming Gypsy, Traveller and Travelling Showpeople Site Identification Study. This study is due for completion in summer 2016, and will aim to identify sites for allocation within the new Harborough District Local Plan. The assessment of land availability is an important step in the preparation of the new Local Plan as it is a key component of the evidence base to support the delivery of sufficient land for Gypsy, Traveller and Travelling Showpeople provision.

Sections 2 and 3 below set out the uses for which the Council is seeking sites and where these potential sites need to be located in order to be taken into consideration. Section 4 sets out how to submit a site for consideration.

2. Gypsy, Traveller and Travelling Showpeople sites

Potential sites to meet the accommodation needs of Gypsies and Travellers and Travelling Showpeople are sought.

'Planning Policy for Traveller Sites' (PPTS)(2012) explains that the Council should identify a supply of deliverable sites sufficient to provide five years' worth of sites against locally set targets, and further identify a supply of specific, developable sites or broad locations for growth for years 6-10 and where possible for years 11-15. Gypsy, Traveller and Travelling Showpeople site submissions are therefore invited. Sites submitted should be within a reasonable distance to a settlement identified in

the settlement hierarchy (including Selected Rural Villages), have access to a range of facilities, and be proportionate in size to the nearest settlement, its local services and infrastructure.

3. How to submit a site for consideration

The Call for Sites will run from 18th January 2016 to 19th February 2016. This Call for Site precludes a Gypsy, Traveller and Travelling Showpeople Site Identification Study, to be completed by summer 2016.

Call for Sites Form: Sites put forward for consideration should be submitted on the Call for Sites response form. A separate form should be used for each site. All the questions should be answered as thoroughly as possible so as to enable officers to make an accurate assessment of the site's suitability, availability and achievability. The response forms and the information within them will be made available to the public. By responding you are accepting that your response and the information within it will be made available to the public. Anonymous proposals cannot be accepted, as we will need to be able to contact you in the future

Sites for submission must be within the administrative area of Harborough District Council (if sites cross the administrative boundary into another local authority area we would also like to know the full extent of the site).

You may wish to use an agent (e.g. planning consultant, solicitor, agent, etc.) to submit proposals on your behalf. Sites put forward and assessed will not necessarily be selected for inclusion in the new Local Plan. Furthermore a site's inclusion in the Gypsy, Traveller and Travelling Showpeople Site identification Study is no guarantee of planning approval for the stated use.

Extensive supporting material and other documents are not needed and will not be considered at this stage. If you feel that you need to provide supporting information, this should be summarised in no more than 500 words and attached to the form. If further information or clarity regarding the site is required you will be contacted.

Site Boundary Map: The boundary of the site must be clearly marked on an OS map base, supplied at A4 or A3 size. The scale must be sufficient to enable the boundary of the site to be clearly identified, and it is expected that maps will be to 1:1250 scale. Maps on which property boundaries cannot be accurately identified will not be accepted. The map must show at least two named roads, or contain a higher scale plan, to ensure the site can be correctly identified.

The boundary of the submitted site must be edged in red (if you also own adjacent land please edge this in blue) and should be clearly annotated with the name/location of your site and your name and contact details.

The closing date for completed forms is 5pm on 19th February 2016.

Alternatively please email completed form with the relevant red-line site maps to planningpolicy@harborough.gov.uk.

Contact Details: For further information or advice regarding submitting a site please contact a member of the Planning Policy Team on 01858 821160 or email planningpolicy@harborough.gov.uk.

Postal submissions should be sent to:

Strategic Planning Team
Harborough District Council
The Symington Building
Adam and Eve Street
Market Harborough
Leicestershire
LE16 7AG