



HARBOROUGH DISTRICT COUNCIL

CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT 1960

Application for a Site Licence.

To: **Environmental Services Department, Harborough District Council, Council Offices,
Adam and Eve Street, Market Harborough, Leicestershire. LE16 7AG**

[I][We] hereby apply for a Licence to use the land described below and shown on the attached plan (*See notes below*) as a site for caravans to be used and laid out as specified below.

1. Name and Address of applicant	
2. Applicant's interest in the land (Give particulars of lease or tenancy, if any)	
3. Address or description of the site for which site licence is required	
4. Acreage of site	
5. Has the applicant held a site licence, which has been revoked at any time in the last three years?	
6. State type of caravan site for which site licence is required:	<ul style="list-style-type: none"> • Permanent residential • Seasonal, between the following dates in each year..... . • For touring caravans only, between the following dates in each year <p>Delete, as inappropriate</p>
7. State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation.	

8. Give details of the arrangements for:- refuse disposal and for sewage and waste water disposal.			
(a) Main water supply.....			
(b) Waste water disposal.....			
(c) Sewage disposal.....			
(d) Refuse disposal.....			
9. Has planning permission for the site been obtained from the local planning authority? If so, state –			
(a) Date of permission.....			
(b) Issuing authority.....			
(c) Date (if any) on which permission will expire.....			
If not, has permission been applied for?.....			
FOR CARAVAN SITES ALREADY IN USE ON OR BEFORE 9TH MARCH 1960, WITHOUT PLANNING PERMISSION FROM THE LOCAL PLANNING AUTHORITY.			
10. Is it claimed that the site has “existing use rights” and does not require permission? If so, state the facts on which the claim is based.			
11. Was the site in use as a caravan site –			
(a) On	9 th		March
1960.....			
(b) On	29 th		August
1960.....			
(c) At any other time since	9 th	March	1958. If so, when
.....			

Signature of Applicant.....

Date.....

NOTES:

- (1) A layout plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the position of caravan standings, and (where appropriate) –
- | | | |
|---------------------|---------------------------------|--------------|
| Roads and Footpaths | Recreation Spaces | Fire Point |
| Parking Spaces | Foul and Surface Water Drainage | Water Supply |
- Toilet blocks, stores and other buildings.

The plan should distinguish between facilities already provided and facilities proposed.

- (2) A caravan site already being in use on or before 9th March 1960 does not give any exemption from the requirement of the 1960 Act that planning permission must be obtained before a licence can be issued.