

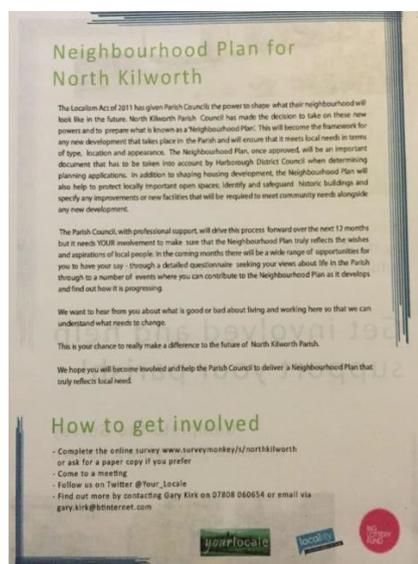
# **NORTH KILWORTH NEIGHBOURHOOD PLAN**

## **STATEMENT OF CONSULTATION**

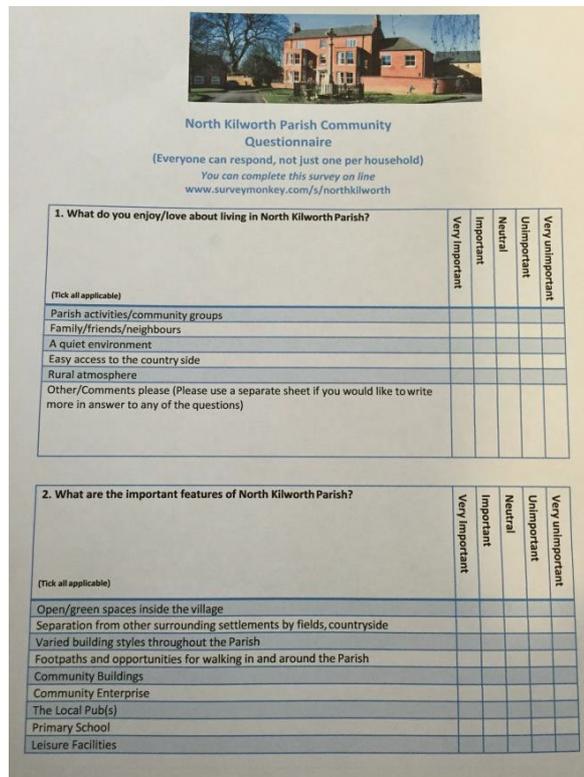
**September 2016**

# 1. Introduction

- 1.1. The North Kilworth Neighbourhood Plan process started in December 2013 when the Parish Council applied to Harborough District Council to be designated as a Neighbourhood Area. A copy of this letter is attached as Appendix A and confirmation of Harborough District Council's response is attached as Appendix B.
- 1.2. This document charts the stages in the process, detailing the consultation and communication activities that have taken place since this time.
- 1.3. A variety of communication channels were used to keep members of the public and stakeholders informed about the progress of the project, and to continually offer opportunities for people to get involved.
- 1.4. A letter was sent to statutory and local stakeholders advising them of the preparation of the Neighbourhood Plan and inviting comment. A copy of the list of consultees is attached as Appendix C and a copy of the template letter is provided as Appendix D.
- 1.5. Each meeting of the North Kilworth Parish Council has provided updates on progress with the Neighbourhood Plan and opportunities were taken at the Annual Parish Meetings in 2014 and 2015 to provide more detailed updates and to enable the community to ask questions in these well attended meetings. A Steering Group was established to drive the process forward and the minutes to these meetings demonstrate the work that has been undertaken and the range of issues discussed. These minutes are attached as appendices for reference.
- 1.6. A 9 page community questionnaire was distributed to all members of the community in January 2015, promoted by posters placed in prominent locations throughout the village and leaflets delivered to every household. Narrative on the back of the leaflet described the Neighbourhood Plan process



1.7. The questionnaire is attached as Appendix E and an analysis of the results follows as Appendix F. A total of 80 responses were received representing 13.5% of the total population and 32% of households.



  
**North Kilworth Parish Community**  
**Questionnaire**  
 (Everyone can respond, not just one per household)  
 You can complete this survey on line  
[www.surveymonkey.com/s/northkilworth](http://www.surveymonkey.com/s/northkilworth)

**1. What do you enjoy/love about living in North Kilworth Parish?**

(Tick all applicable)

	Very unimportant	Unimportant	Neutral	Important	Very important
Parish activities/community groups					
Family/friends/neighbours					
A quiet environment					
Easy access to the countryside					
Rural atmosphere					
Other/Comments please (Please use a separate sheet if you would like to write more in answer to any of the questions)					

**2. What are the important features of North Kilworth Parish?**

(Tick all applicable)

	Very unimportant	Unimportant	Neutral	Important	Very important
Open/green spaces inside the village					
Separation from other surrounding settlements by fields, countryside					
Varied building styles throughout the Parish					
Footpaths and opportunities for walking in and around the Parish					
Community Buildings					
Community Enterprise					
The Local Pub(s)					
Primary School					
Leisure Facilities					

1.8. This was followed up by a walk-about amongst Steering Group members and others within the community to help establish the priority areas for the Neighbourhood Plan.



1.9. Age-appropriate consultation with the local Primary School took place on 30 June 2014. This provided an opportunity for the pupils to say what they liked about living in North Kilworth and express ideas about how it might be improved. An analysis of the consultation event is attached as Appendix G



1.10. A total of three Open Events took place at the Village Hall in North Kilworth during the process of preparing a Neighbourhood Plan.

1.11. In September 2014 the first of these events took place and was announced by posters across the Parish and by letters to stakeholders. The letter to stakeholders is attached as Appendix H.



1.12. The aim of this consultation exercise was to provide the opportunity to explore the issues involved within the Neighbourhood Plan.

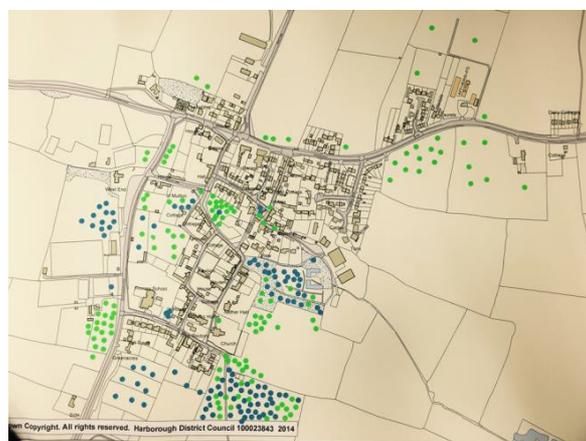
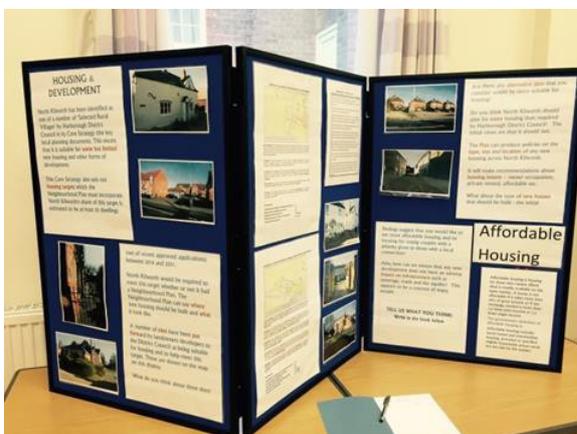


1.13. An analysis of this event is attached as Appendix I. 36 people attended the event and made comments about what they would like the Neighbourhood Plan to achieve.

1.14. The next Open event took place in November 2014. It was promoted as previously through the Village Newsletter and through posters on display throughout the Parish (Appendix J)



1.15. This event shared with those who attended the emerging themes and issues and sought feedback in relation to the way forward. An analysis of the event is attached as Appendix K. 52 people attended and it was considered by the Parish Council to be a great success.



1.16. The final Open Event took place at the same venue in North Kilworth on 20 March 2015. This was an opportunity for people to see and comment on the draft policies that had emerged through the process.

1.17. Once again, the event was promoted through local newsletters and through posters in the village. In addition, a letter was sent to statutory and local stakeholders to invite attendance.



- 1.18. This event attracted 36 residents. An analysis of the outcomes is attached as Appendix L
- 1.19. Once the final consultation event had concluded, work was undertaken to finalise the Neighbourhood Plan and to share it with Stakeholders. A letter was sent to statutory and local stakeholders inviting comment and responses from this letter and queries raised at the Open Event from 20 March were summarised in a document which is attached as Appendix L.
- 1.20. The statutory pre submission public consultation on the Neighbourhood Plan, as required in Section 21 of the Neighbourhood Planning (General) Regulations 2012, ran from 22 January to 4 March 2016. Posters announced the timescale for comments and letters were sent to statutory consultees, landowners and businesses. Responses and action taken is indicated in Appendix M
- 1.21. A further Public Meeting took place on 13 May 2016 to address concerns relating to site selection issues. The record of this meeting is attached as Appendix N