

**North Kilworth Parish Council**

**Minutes of the Meeting of the Parish Council held on 22<sup>nd</sup> September 2016**

**Held at 7.45pm in the Belgrave Village Hall, North Kilworth**

Present Councillors: John Green, Stephen Bettles, Stephen O'Hara, Sue Otter and Stephen Sandercock.

Also present was Katherine Clarke - Parish Clerk, District Councillor Lesley Bowles, County Councillor Graham Hart and seven members of the public.

**1. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**

None.

**2. APOLOGIES FOR ABSENCE**

None.

**3. TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON 14<sup>th</sup> JULY 2016**

The minutes were accepted and signed as a true record.

**4. ITEMS HELD OVER FROM THE MEETING HELD ON 14<sup>th</sup> JULY 2016**

- **Clearance of footpath from Wash Pit Lane to the Golf Club** – Neither the Parish Clerk or District Councillor Bowles have received a response from LCC. Both will pursue the matter in order to receive an update prior to the next meeting.
- **Emergency Plan** – Tom Evans has kindly submitted a report to the Parish Council advising what needs to be done to complete and implement the Emergency Plan. Before any further action can be taken the Parish Council needs to find a suitable location to store the emergency kit. Once this has happened the Parish Council will be appealing for volunteers to help implement the plan.
- **Asbestos concerns** – The Parish Council has had confirmation from LCC that clearance of the barn fire site took place over the bank holiday weekend. 16 tonnes of waste was removed from the site which has been vastly cleared.
- **Speeding concerns** – The mobile speeding device has been in place on South Kilworth Road, unfortunately the data downloaded is corrupt. Cllr Bettles has addressed the issue and the device will remain in the same location for the time being.

**5. QUESTION TIME FOR PARISHIONERS**

- A Parishioner enquired if the Parish Council receive feedback from the police after mobile speed units have visited the area. The Parish Council do not receive feedback but will request it.
- County Cllr Hart advised that speed limit stickers for wheelie bins on the main road are free of charge, he will send the relevant details of who to contact to the Parish Clerk.
- A Parishioner asked if there was any update on the completion of works at the Catthorpe Interchange and the subsequent implications of traffic calming measures at the marina development. The Parish Council advised that they have no further information to date, as previously discussed traffic calming measures at the marina development are on hold until works on the Catthorpe Interchange have been completed. The Parish Council will try to find out further details on timescales.
- County Councillor Hart gave those present a brief update on budgeting at county level.
- A document containing twenty questions to the Parish Council from parishioners has been submitted to the North Kilworth Newsletter. The Parish Council has responded to the document which will be published with the next issue of the newsletter. The authors of the document have

chosen to remain anonymous. The Parish Council would like to make it clear that while we are responding to these concerns on this occasion we do not propose to continue a dialogue on an anonymous basis in the future. Our simple message is if you have a concern about any issue in this village please speak directly to us.

- An email has been received from parishioner, Mick Vincent, asking two questions in relation to the Neighbourhood Plan. The email was read out at the meeting and answers to the questions were covered under agenda item 10 in the meeting. An email response has been sent to the parishioner.

#### **6. PLANNING TO CONSIDER THE FOLLOWING APPLICATIONS**

- **16/01075/FUL – Erection of a new dwelling and demolition of outbuildings – Hanwin Cottage, 20 Green Lane, North Kilworth** - RESOLVED: Application withdrawn and resubmitted – 16/01406/FUL.
- **16/01024/PCD – Discharge of condition nos. 2 (Materials), 3 (Landscaping Scheme), 4 (Construction Method Statement), 8 (Land Contamination Assessment) and 11 (Surface Water Drainage Plan) of 16/00209/FUL – Evergreen Field Farm, Pincet Lane, North Kilworth** – RESOLVED: Discharge of planning conditions only.
- **16/01143/OUT – Outline planning permission for the erection of up to 22 no. dwellings; including affordable housing and access (all matters reserved) – Land off Station Road, North Kilworth** – RESOLVED: The Parish Council has requested that HDC defer a decision on the application until the Neighbourhood Plan has been submitted.
- **16/00861/FUL – Erection of a single storey rear extension and front porch (resubmission of 15/01977/FUL) – The Farm Yard, Dag Lane, North Kilworth** – RESOLVED: The Parish Council has no objections.
- **16/01214/FUL – Demolition of rear conservatory and erection of single and two storey rear extension – Yew Tree House, Back Street, North Kilworth** – RESOLVED: The Parish Council has no objections.
- **16/01255/OUT – Outline application for the erection of four dwellings with associated access (access, layout and scale to be considered) – Land off South Kilworth Road, North Kilworth** – RESOLVED: In regards to the Neighbourhood Plan the Parish Council considers this application to be infill. The Parish Council has requested that HDC defer a decision on the application until the Neighbourhood Plan has been submitted.
- **16/01323/OUT – Outline application for up to 22 dwellings (access to be considered) – Land off Station Road, North Kilworth** - RESOLVED: The Parish Council has requested that HDC defer a decision on the application until the Neighbourhood Plan has been submitted.
- **16/01406/FUL – Erection of a new dwelling and demolition of outbuildings (revised scheme of 16/01075/FUL) – Hanwin Cottage, 20 Green Lane, North Kilworth** – RESOLVED: The parish council has no objections.
- **16/01413/TCA – Works to trees – The Smithy, Green Lane, North Kilworth** – RESOLVED: The Parish Council has no objections.
- **16/01426/PCD – Discharge of conditions 4 (Arboriculture Method Statement) and 7 (Landscaping) of 16/00303/OUT – Evergreen Field Farm, Pincet Lane, North Kilworth** – RESOLVED: Discharge of planning conditions only.

#### **7. PLANNING TO RECEIVE THE FOLLOWING DECISIONS**

- **16/00892/FUL – Removal of two roof lights and installation of a dormer window to rear elevation – 11 Dag Lane, North Kilworth – APPROVED (C)** - RESOLVED: To note receipt of the decision.
- **16/00964/TCA – Works to trees – Carew, 10 Cranmer Lane, North Kilworth – APPROVED** - RESOLVED: To note receipt of the decision.
- **16/00988/FUL – Erection of a single storey side extension, installation of external insulation with render – Balmaha, 25 Elmcroft Road, North Kilworth – REFUSED** – RESOLVED: To note receipt of the decision.
- **16/01075/FUL – Erection of a new dwelling and demolition of outbuildings – Hanwin Cottage, 20 Green Lane, North Kilworth – WITHDRAWN** – RESOLVED: To note receipt of the decision.

- **8. FINANCIAL MATTERS**

<b><u>INCOME &amp; EXPENDITURE</u></b>		
<b>Current Account</b>	<b>Balance as at 05/07/16</b>	<b>£20,392.96</b>
<b>Reserve Account</b>	<b>Balance as at 05/07/16</b>	<b>£6,481.59</b>
<b>INCOME</b>		
Advertising – NK Newsletter	14.07.16 Eclectic	£75.00
Natwest	07.08.16 Interest	£0.55
HMRC	09.08.16 VAT Refund	£2,664.88
<b>EXPENDITURE</b>		
4 Counties Grounds Maint.	15.07.16 Grounds Maintenance	-£746.00
Minuteman Press	18.07.16 NP Document Printing	-£392.53
K Clarke	25.07.16 Parish Clerk Salary & Exp. (Jul)	-£50.00
North Kilworth PCC	26.07.16 Room Hire	-£20.00
Minuteman Press	27.07.16 Newsletter Printing (Jun & Jul)	-£508.00
4 Counties Grounds Maint.	27.07.16 Grounds Maintenance	-£746.00
SLCC	29.07.16 Annual Subscription	-£77.00
HDC	29.07.16 Emptying of Dog Bins	-£110.75
Belgrave Village Hall	03.08.16 Room Hire	-£60.00
K Clarke	23.08.16 Parish Clerk Salary & Exp. (Aug)	-£226.79
<b>NET TRANSACTIONS TO 05/09/16</b>		<b>-£2,822.32</b>
<b>Current Account</b>	<b>Balance as at 05/09/16</b>	<b>£20,310.52</b>
<b>Reserve Account</b>	<b>Balance as at 05/09/16</b>	<b>£6,482.14</b>

The Annual Return for year ending 31<sup>st</sup> March 2016 has been certified by external auditors, Grant Thornton. The external auditor report concludes that in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

### **9. REPORT ON THE FLOODLIT SPORTS AREA SUB COMMITTEE**

None.

### **10. NEIGHBOURHOOD PLAN**

Until the Neighbourhood Plan is in force the Parish Council will request that HDC defer decision on any major planning application in North Kilworth.

HDC has not yet released the number of houses that North Kilworth will be expected to accommodate, however, there are indications that this figure could be less than originally noted.

The Housing Site Selection Framework document that forms part of the plan has been updated to incorporate the outcomes of the open meeting held on 13.05.16 and the ballot held on 10.06.16. Formal approval of the document was agreed with the condition that the open event and ballot are cross-referenced in the document. Cllr Otter proposed and Cllr Bettles seconded formal agreement of the document, the proposal was supported unanimously by the Parish Council.

The revised draft of the Neighbourhood Plan is now ready to be submitted to HDC. Cllr Otter proposed and Cllr O'Hara seconded adopting the revised plan. The Neighbourhood Plan was formally adopted for submission by the Parish Council unanimously.

The revised plan and the supporting documents will be available to view on the website over the next few days. Anybody wishing to view a paper copy of the plan should contact the Parish Clerk.

**11. UPDATE ON THE PURCHASE OF THE LAND ADJACENT TO THE MILLENNIUM GREEN**

The purchase is progressing but there is no further update at this time.

**12. RENOVATION OF THE WASH PIT AND SURROUNDING AREA**

UK Treework Ltd have carried out the urgent works required at the site. There is further work to be done which will continue over the forthcoming weeks. Cllr Otter will come back to the Parish Council with proposals regarding the long term maintenance of the site.

**13. REPORT ON S106**

Cllr Otter has attended a S106 workshop at HDC on behalf of the Parish Council. The workshop was extremely informative and Cllr Otter has prepared a report outlining the key information learned at the event. It is apparent that the Parish Council needs to be 'on the ball' regarding uses of potential S106 funding, Cllr Otter proposes to organise a small working group to address the issue.

**14. CRANMER LANE TRACK**

Following the clearance of the barn fire site there is some damage to the Cranmer Lane track which needs to be rectified. There is also confusion as to whether the track is a footpath or highway. The subject needs to be discussed in further detail and it was proposed to defer the item.

**15. CORRESPONDENCE**

- A letter has been received from Mrs Rachel Root regarding the Wash Pit area. Cllr Otter has responded to the letter advising of the work undertaken to date and future plans for the site.
- An application has been received from North Kilworth Under 8's Football Team for funding from the Eight Parishes Wind Farm CIC. The amount requested is £828.00 various running costs. The Parish Council approved the application.
- The Urban Grass Cutting Contract for the 2017 season has been received from LCC. The Parish Council approved the contract and signed the copy to be returned to LCC.

**16. ITEMS FOR A FUTURE MEETING**

- Cranmer Lane track
- To discuss the allotment site on Station Road.

**17. DATE OF THE NEXT MEETING**

The date of the next meeting is Thursday 27<sup>th</sup> October 2016 at 7.45pm in the Belgrave Village Hall, North Kilworth. Members of the public are welcome.

The meeting closed at 9.35pm.

**Signed:**

**Chairman**