



Harborough District Council - BACS payments to Landlords

Payment of Housing Benefit direct to your bank account

Payment direct into your bank account is :

- Safe and secure – no cheques to go astray or be delayed in the post
- Fast – you do not have to wait for a cheque to clear before you can access the money
- Convenient – You will not have to pay in your cheque and you will be able to get your money direct from your bank account

Information that we need :

To have benefit paid into your bank account, please complete and return this form to the address shown overleaf.

The bank account must be in the name of the person who receives the benefit payment.

Details about you

Your name :

Your address :

Landlord reference :
(you will find this on the award letter we sent you)

Daytime telephone number :

Email :

Name & address of each tenant Housing Benefit payments are received for :

Continue on separate sheet if necessary

Name of the bank account that you want benefit payments paid into :

Address of bank :

Name of account holder :

Sort code :

Account number :

Type of account :

Signed :

Dated :

Post this form to :

**Harborough District Council
The Leicestershire Partnership
PO Box 10004
Hinckley
LE10 9EJ**

For more help and advice :

Telephone : (01858) 828282

Fax : (01455) 619853

Website: www.harborough.gov.uk

Email : hdc.benefits@hinckley-bosworth.gov.uk

Or call at :

Customer Services

Harborough District Council

The Symington Building

Adam and Eve Street

Market Harborough

Leicestershire

LE16 7AG

Open : Mon/Tues/Thu/Fri : 8.45am – 5pm

Wed : 9.30am – 5pm

Online: www.harborough.gov.uk/contact

Email : customer.services@harborough.gov.uk