



HARBOROUGH DISTRICT COUNCIL

Revenues and Benefits Service, PO Box 10004, HINCKLEY, LE10 9EJ

Telephone: 01858 828282 Fax: 01455 619853

E-mail: counciltax@harborough.gov.uk Website: www.harborough.gov.uk

Date of Issue

Property Reference

Account Reference

Regarding Address

COUNCIL TAX - PATIENTS IN NURSING OR CARE HOMES DISREGARD

(1) Name and Address of Liable Person

(2) Name of Applicant for Disregard

(3) Name and Address of Nursing or Care Home

(4) Please give the date you first entered the Home

/ /

(5) Please give the date you expect to leave this Home

/ /

(6) Is the Care Home a:

(Please Tick) Residential Care Home Nursing Home Mental Nursing Home Hostel

(7) Is your property (in Harborough District Council's area) unoccupied?

YES NO

(8) What title do you have to the property? (Owner, Tenant etc)

(9) Is anyone dealing with your affairs?

YES NO

If YES, please give his /
her name and address

(10) Number of adult residents in the property

(11) Declaration: I declare that the information is correct and I will inform the Council Tax Office of any changes to the above details

Signed (Liable Person)

Date

Signed (Applicant for Disregard)

Date

How we will use your information Your information will be used so that we can administer your account and collect Council Tax from you in accordance with the Local Government Finance Act 1992. Under Article 6(1) (e) of the General Data Protection Regulations, we are permitted to use data for our tasks; data protection law describes this legal basis for handling your information. It will be used by Harborough District Council and our partners to deliver and improve services and fulfil our statutory duties. We will not disclose any personal information to any other third parties unless required or allowed to do so by law. For further information about how your information is used and your rights to access information we hold about you, please contact Harborough District Council, The Symington Building, Adam & Eve St, Market Harborough LE16 7AG. Tel: 01858 828282. email: FOI@harborough.gov.uk or view our online privacy notice at <http://www.harborough.gov.uk/information>