



HARBOROUGH DISTRICT COUNCIL

Revenues and Benefits Service, PO Box 10004, HINCKLEY, LE10 9EJ

Telephone: 01858 828282 Fax: 01455 619853

E-mail: counciltax@harborough.gov.uk Website: www.harborough.gov.uk

Date of Issue

Property Reference

Account Reference

Name of Applicant

COUNCIL TAX DISCOUNT - STUDENT DISREGARD

1 Name of Course you are undertaking?

2 What qualifications will the course lead to?

3 Details of your Educational Establishment

Name:

Address:

Telephone Number:

4 Start date of course

/ /

5 End date of course

/ /

6 Number of Adult Residents in the Property (including yourself)

7 Date of Birth (if under 18)

/ /

N.B. You MUST forward a copy of your student certificate. Please ask your school or college to supply one if they have not already done so, and send it with this application.

8 **DECLARATION:** I declare that this information is correct and I will inform the Council Tax Office of any changes to the above details:

Signed _____

Date _____

Daytime Telephone Number

(optional in case of query) _____

How we will use your information Your information will be used so that we can administer your account and collect Council Tax from you in accordance with the Local Government Finance Act 1992. Under Article 6(1) (e) of the General Data Protection Regulations, we are permitted to use data for our tasks; data protection law describes this legal basis for handling your information. It will be used by Harborough District Council and our partners to deliver and improve services and fulfil our statutory duties. We will not disclose any personal information to any other third parties unless required or allowed to do so by law. For further information about how your information is used and your rights to access information we hold about you, please contact Harborough District Council, The Symington Building, Adam & Eve St, Market Harborough LE16 7AG. Tel: 01858 828282. email: FOI@harborough.gov.uk or view our online privacy notice at <http://www.harborough.gov.uk/information>