

**Saddington Parish
Neighbourhood Forum**

Farndon Lodge
Smeeton Road
Saddington

Leicestershire
LES OQT

Harborough District Council
The Symington Building
Adam and Eve Street
Market Harborough
Leicestershire
LE16 7AG

RECIEVED

For the attention of: Mr Matthew

Bills

Your ref:

Our ref: SNF-LTR-012

14 JUL 2021

Date:

12'h July 2021

Dear Sirs,

CORPORATE SERVICES

Application for Designation of Saddington Parish Neighbourhood Forum (2021 - 2026)' and Designation of 'Saddington Parish Neighbourhood Area'

In July 2016 HDC designated a Neighbourhood Area for Saddington Parish and also designated Saddington Parish Neighbourhood Forum as the qualifying body to prepare and submit a Neighbourhood Plan for Saddington Parish. Subsequently a Neighbourhood Plan was prepared by Saddington NF, and Saddington's NOP was Made following Referendum in January 2019. Saddington's NDP was subsequently reviewed by the NF in 2020 and the Review Version 2020 NOP was Made in June 2021 by HDC's Head of Planning in accordance with the Scheme of Delegation.

Regarding Saddington's Neighbourhood Forum that was designated in July 2016, the Regulations state in the Localism Act 2011 Schedule 9, Part 1, 61F 8 (a):

A (Forum] designation -

- (a) ceases to have effect at the end of the period of 5 years beginning with the day on which it is made but without affecting the validity of any proposal for a neighbourhood development order made before the end of that period,

Therefore, Saddington's current Neighbourhood Forum will cease to exist on the 18 July 2021. In order for Saddington Parish to continue with a Qualifying Body status, it is necessary to apply for a new Neighbourhood Forum that will continue the work of the previous NF and become the Qualifying Body for the next 5 years. To avoid confusion as to which NF is which, it is proposed the new NF will be called 'Saddington Parish Neighbourhood Forum (2021-2026).'

In addition, as a result of HDC's Community Governance Review in 2020/21 the parish boundary between Saddington and Fleckney will change in 2021 and this affects the current Neighbourhood Area. Saddington Parish Neighbourhood Forum (2021-2026) is therefore applying for a revised Neighbourhood Area to be designated for Saddington in accordance with Part 2 of the Neighbourhood Planning (General) Regulations 2012. The area to be covered by Saddington's Neighbourhood Plan is the revised Saddington Parish as approved by HOC following the 2020/21 Community Governance Review, as shown in the enclosed Neighbourhood Area designation form. We believe that the revised Neighbourhood Area does not affect any of the policies or applicability of the NOP.

The existing NF has consulted with residents and workers in Saddington and has applied the following process prior to submitting this application:

Step 1: Choose name for the proposed Neighbourhood Forum.

Step 2: Identify the proposed Neighbourhood Area.

Step 3: Prepare an information letter to send out to every household and business in Saddington to request membership of the Forum.

Step 4: Distribute letter to every household and business in Saddington to request membership the Forum.

Step 5: Prepare the draft Neighbourhood Forum constitution. (This is based closely on the existing NF Constitution).

Step 6: Review the applications for membership of the forum and if it is considered that the number of application meet the requisite criteria then prepare and submit the application form.

A draft constitution for the proposed Neighbourhood Forum has been prepared and reviewed by the existing NF - refer to the enclosed copy. An inaugural meeting of the new Neighbourhood Forum will be held after HDC have designated of the new Neighbourhood Forum, and the inaugural meeting will be used to formally elect the Forum Management Committee and to approve the draft constitution.

We therefore apply herewith for formal designation of 'Saddington Parish Neighbourhood Forum (2021 -2026)' and designation of the associated Neighbourhood Area for Saddington Parish, and we submit the following documents in support of the application:

1. Neighbourhood Forum Application Form - signed 11th July 2021 (see note a) below)
2. Application for Designation of Saddington Parish Neighbourhood Area [for Saddington Parish Neighbourhood Forum (2021-2026)]
3. Saddington Parish Neighbourhood Forum (2021- 2026) constitution - draft 01 dated 7 July 2021.
4. Membership Application Forms - original signed documents. (see note b) below)

Note a) Please note that the Neighbourhood Forum Application form includes a full list of members who have applied for membership of the Neighbourhood Forum as at the date of this letter:

Note b) A signed application form was submitted by each applicant. The original signed membership application documents are enclosed for your information and verification of the membership numbers. Please note that these are the only copy of these documents and I request the return of the documents to the address shown in this letter when you have completed your review.

We look forward to hearing back from you in due course. Please let me know if you need any further information from me to support this application.

Yours faithfully,

C.C.Carter
On behalf of Saddington Parish Neighbourhood Forum (2021-2026)

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