**Harborough District Council**

**Local Plan – Site Promotion Service Form**

Please complete the form below and send/attach it to [planningpolicy@harborough.gov.uk](mailto:planningpolicy@harborough.gov.uk) along with a Site Location Plan (scale - 1:1250/1:2500) and any other relevant promotional material you may wish to include.

We will acknowledge receipt and invoice you for the correct fee as per the table below, before processing your request:

**Fees:**

|  |  |  |
| --- | --- | --- |
| **Site Promotion Pre-App Service** | **Fee (excluding VAT)** | **Fee (Excluding VAT)** |
|  | **Meeting and written response** | **Written response only service** |
| Minor Allocation:  1 to 9 dwellings  Employment, retail and other uses 0 – 999 sqm of floorspace | £623 | £498 |
| Small Major Allocation:  10 to 249 dwellings /  Employment, retail and other uses 1,000sqm-9,999sqm of floorspace | £830 | £664 |
| Large Major Allocation:  250 to 999 dwellings /  Employment, retail and other uses 10,000sqm up to 25 hectares | £1,136 | £908 |
| Strategic Allocation:  1,000 and above dwellings  Employment, retail and other uses over 25 hectares | £1,525 | £1,220 |

*Please be aware that Local Plan Site Promotion Service is offered on a 'without prejudice' basis. The advice does not and cannot pre-empt consideration of the site for allocation through the statutory Local Plan process. The advice is intended to help provide clarity on the process.*

*The advice provided is correct at the time of issue and is based on the information provided for us at that time to assess.*

**A) Contact details:**

|  |  |
| --- | --- |
| Name: |  |
| Organisation / Company  (if relevant) |  |
| Position (if relevant) |  |
| Address: |  |
| Post Code: |  |
| Telephone number: |  |
| Email address: |  |

**B) Billing Details:**

|  |  |
| --- | --- |
| Name: |  |
| Organisation / Company |  |
| Address: |  |
| Post Code: |  |
| Purchase Order Number (if relevant) |  |
| Telephone number: |  |
| Email address for the Invoice to be sent to: |  |

**C)** **Site Information:**

|  |  |
| --- | --- |
| Site address: |  |
| Total site area (hectares): |  |
| Type of site (Greenfield / Previously Developed or Mixed): |  |
| Current use(s): |  |
| Adjacent land uses: |  |
| Does the site have access to the public highway: |  |
| Any relevant planning history (if known): |  |

**D) Proposed use:**

Please tick your preferred type of development / land use in the ‘1st Choice’ column. If there are any other land uses you would also consider appropriate, please indicate these in the ‘Other choice’ column.

Please use the ‘Estimated yield’ column to indicate the estimated development potential for each proposed land use (for example number of units or amount of floorspace).

|  |  |  |  |
| --- | --- | --- | --- |
| **Type of land use** | **1st Choice** | **Other choice** | **Estimated yield (e.g. number of houses / amount of floorspace etc).** |
| Housing |  |  |  |
| Older people housing (e.g. Extra Care Housing) |  |  |  |
| Affordable housing only (e.g. rural exception sites) |  |  |  |
| Self-build homes |  |  |  |
| Employment |  |  |  |
| Gypsy and Traveller |  |  |  |
| Travelling Showpeople |  |  |  |
| Retail |  |  |  |
| Leisure / recreation / community facility |  |  |  |
| Mixed-use development (please provide details) |  |  |  |
| Other (e.g. energy infrastructure) |  |  |  |

**E) Site Availability:**

|  |  |
| --- | --- |
| Are you the sole landowner of the site or acting on behalf of the sole landowner? |  |
| If the site is in multiple ownership, please indicate the total number of owners. |  |
| Is there an intention from all land owners to sell or develop the site? |  |
| Have any discussions taken place with potential developers / Is the site under option to a developer? |  |
| Would development require relocation of an existing use or demolition of existing structures on site? |  |

**F) Site Constraints:**

|  |  |
| --- | --- |
| Are there any known constraints to developing the site (e.g. legal covenants, ransome strips, vehicular access, contamination etc.) |  |