



MEDBOURNE NEIGHBOURHOOD PLAN

Referendum Version - May 2018

CONSULTATION STATEMENT

Appendix CS-13

Website Pages Record

hyperlinked from main document
NP Consultation Statement

[CLICK HERE TO RETURN](#)



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Medbourne's Neighbourhood Plan - Introduction



medbourne
neighbourhood
plan

• our village • our
vision • our voice • †

Welcome

Medbourne Parish Council is committed to developing a Neighbourhood Plan and we have set up an Advisory Committee to help drive this forward. We want our Neighbourhood Plan to reflect the views and aspirations of the whole Medbourne community and hope everyone will get involved and have their say.



Get Involved



Our Neighbourhood Plan will be subject to local consultation and a referendum before it can be brought into force, so engagement with the community is essential to the process.

We need to reach out to everyone in Medbourne and ensure we generate as much participation as we can. To achieve this we will be holding open meetings and special events to inform everyone and, most importantly, to listen to your views.

If you would like to be involved and help - for example with local knowledge, the community events, etc. please [contact us](#). We also need more members for the Neighbourhood Planning Advisory Committee - so why not you! For more details, please read our [call for new members](#).



Learn more

- [What is a Neighbourhood Plan?](#)
- [Which parts of Medbourne are included?](#)
- [More about Neighbourhood Planning](#)
- [Who is involved in developing our plan?](#)
- [How will I know what is going on?](#)
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- [What is the MNPAC?](#)
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† Logo design by Alis Iacob, DyannDesign



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Neighbourhood Planning Overview

What is a Neighbourhood Plan?

A Neighbourhood Plan is a way for our community to influence the planning of the area in which we live and work. It can be used to:

- Develop a shared vision of our neighbourhood
- Choose where new homes, shops, offices or other developments should be built
- Identify and protect local green spaces
- Influence what new buildings should look like



Our Neighbourhood Plan will detail how we want Medbourne to develop over the next 15 years. This is our opportunity to have our say over what the village is like in the future. It is not just about where and what type of housing developments we might have but will consider, in detail, things like village facilities, transport, employment, heritage and green spaces.

The Medbourne Neighbourhood Plan will have to recognise and reflect the developments outlined in the Harborough District Council Local Plan. This will set out in broad terms how much and what sort of development should happen across the district. The preferred options for the HDC Local Plan are expected to be announced in spring 2016. Medbourne can influence where and what type of developments these are through our Neighbourhood Plan.

The process of developing a Neighbourhood Plan and having it formally "Made" is expected to take 18 months to 2 years and our aim is to have the process completed by the summer of 2017.

Which parts of Medbourne are covered by the plan?

The Neighbourhood Plan area has been approved and designated by Harborough District Council. The whole of Medbourne parish is included in the Neighbourhood Plan area (shown on the map by the red boundary).



Click on the map to view it at the full size.

Want to find out more about Neighbourhood Planning?

There is plenty of information on the Internet. A good place to start would be the "My Community" website. There you will find links to other resources and a short introductory video "Understanding Neighbourhood Planning" (see below).

Here are some Internet links to further information on Neighbourhood Planning (click the images):



My Community

Planning Practice Guidance





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Neighbourhood Planning - the story so far

The backstory

During 2014, the Parish Council was advised that Medbourne has been designated a Selected Rural Village in the [Core Strategy for Harborough District Council](#), which means that Medbourne should accommodate some development and contribute to HDC's housing stock by the building of approximately 50 houses in the period up to 2031. The final housing allocation will be determined by HDC's Local Plan, which was originally expected to be finalised and adopted during 2016 but is now scheduled for 2017 (<http://www.harborough.gov.uk/local-plan>).

With the objective of gauging the level of interest for developing a Neighbourhood Plan, that could empower the community to influence this housing development, Medbourne Parish Council sent a questionnaire to all village residents in November 2014.

There was a commendably high response with two-thirds of the questionnaires being returned and 60% in favour of a Neighbourhood Plan.

So, at their February 2015 meeting, the Parish Council resolved to progress a Neighbourhood Plan and to apply for the whole of Medbourne Parish to be included in the designated area.

Matthew Bills (the officer responsible for Neighbourhood Planning at HDC) was invited to address the MPC meeting of 2nd March 2015, which was well attended by the public. This event provided further detailed information and answered questions on the Neighbourhood Planning process.

The July 2015 Parish Council meeting approved the terms of reference for a [Neighbourhood Planning Committee](#) and appointed ten Medbourne residents (from those who had volunteered) along with two parish councillors to serve on the committee.

MNPAC progress

The MNPAC inaugural meeting was held on 28th August 2015.



The committee got straight to work with putting in place the necessary procedures and setting up the infrastructure to progress the work of developing a Neighbourhood Plan:

- Formulating a project plan for MNPAC to drive the Neighbourhood Plan to completion by the summer of 2017 - the tasks and steps involved being identified and programmed to the timescale.
- Identification of potential sources of funding that could be accessed by MNPAC. (An application for a £2,000 grant from the HDC Community Grant Fund was made in October 2015 - but unfortunately was not successful).
- Conducting further in-depth analysis of the November 2014 Questionnaire. This work was completed in November 2015 and is published on the [documents page](#).
- Identifying stakeholders – using local knowledge to identify owners of land within the designated area and arranging access to the electoral register.
- Researching and compiling a comprehensive database of documents relevant to Neighbourhood Planning including guidance and help-sheets as well as factual documents to form the evidence base for the Plan.
- Community engagement activities including publicising the HDC Local Plan "Options Consultation Paper (Sept 2015)" and encouraging Medbourne residents to submit their comments to HDC before the deadline (30th October 2015).
- Devising a logo and organising and implementing a website presence specifically for Medbourne's Neighbourhood Plan (the pages on this site!).
- Arranging presentations and proposals from consultants that could be engaged to assist MNPAC with the work. This meant following formal procurement processes in conformance with local government transparency rules and MPC policy - and resulted in a preferred consultant being selected.

In April 2016, the Parish Council approved the appointment of consultants "Your Locale" as recommended by the committee. Your Locale director Gary Kirk has attended MNPAC monthly meetings since then and is helping drive forward the current work which entails:

- Applying for and securing funding to pay for consultant involvement in delivering Medbourne's Neighbourhood Plan (an initial "Locality" grant of £4,925 was obtained in May).
- Developing a Vision for the Medbourne Neighbourhood Plan.
- Organising the first community engagement event (held on Saturday 18th June 2016).
- Setting up Theme Groups to tackle the various topics that will be addressed in Medbourne's Neighbourhood Plan.

The first community engagement, organised as an informal drop-in event, was held on Saturday June 18th in Medbourne Village Hall. The event was widely publicised on the village notice boards, website and by a [leaflet](#) which was hand delivered to every address in the village. This resulted in a strong turnout with a total of 50 Medbourne residents attending. A [report summarising the event](#) and analysing the findings has been published and is available on the [documents page](#).

"Theme Groups" have been set up to explore the detail of three major themes that will feed into the Medbourne Neighbourhood Plan:

- Housing
- Environment & Heritage
- Community, Economy & Transport

Each group is supported by a facilitator from YourLocale and comprises committee members together with other volunteers from the community who have particular knowledge of or interest in the theme topic. Their role is to inform the MNPAC and collate evidence for the policies to be included in the plan. A launch event for the Theme Groups was held on 21st September 2016 in the Village Hall. The work of the groups is expected to take 3-4 months with progress being reported to the MNPAC at their monthly meetings.



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The Neighbourhood Planning Advisory Committee

About MNPAC

The Medbourne Neighbourhood Plan Advisory Committee (MNPAC) has been set up by the Parish Council specifically for the purpose of developing our Neighbourhood Plan. The committee is appointed by the Parish Council and comprises a group of up to 10 residents and 2 Parish Councillors. The committee operates under the [terms of reference](#) defined by the Parish Council.



Committee Members

The committee currently has ten members:

- Bernadette Lee (Chair)
- David Nance (Vice Chair & Secretary)
- Bill Barrie
- Martin Delaney
- Paul Griffiths
- Caroline Jack
- Meriel Godfrey
- Trevor Pemberton
- Lyn Easton (Parish Councillor)
- Tim Gidley Wright (Parish Councillor)



We need additional members for the Neighbourhood Planning Committee - so why not you! For more details, please read our [call for new members](#).

If you would just like to be involved and help - for example with local knowledge, community events, etc. please contact us.

Contact Us

The committee can be contacted by [email \(neighbourhoodplan@medbourneparishcouncil.co.uk\)](mailto:neighbourhoodplan@medbourneparishcouncil.co.uk). Alternatively, telephone Bernadette Lee (MNPAC Chair) on 01858 565648 or send post to 38 Manor Road, Medbourne, LE16 8DU.



Or use our [contact form](#) on this website.



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Community Involvement

Who is involved in developing our Neighbourhood Plan?

Everyone who lives or works or plays in Medbourne of course! That means you and everyone else in the community. And we really do need active community participation if we are to develop a successful Neighbourhood Plan.



The Medbourne Neighbourhood Plan Advisory Committee (MNPAC) is leading the initiative for the Parish Council and the committee will engage with residents, landowners, businesses, clubs, and anyone else with an interest in Medbourne, to write a plan that promotes our collective vision, objectives and policies to guide development over the next 15 years. Click here for details of [the committee](#).



How do I find out what's going on?

The MNPAC hold monthly meetings, usually on the third Wednesday of the month, which you are welcome to attend. The agendas and minutes are published with their respective meetings on the [Meetings page](#) and also on the [Village Diary](#). A report from the MNPAC is also given at every Parish Council Meeting. Any news will be circulated using the Village email list, so if you haven't signed up yet, please do so by going to [Email list](#).

How can I have my say?

There are many ways you can have your say in the options for Medbourne:

Attend the MNPAC meetings: Everyone is invited to attend the monthly MNPAC meetings. Members of the public have the opportunity to make representations, ask questions or give evidence about an item of business on the agenda. (Note that in accordance with the Parish Council's policy and practice this is limited to three minutes per person and no decisions will be made in response to this item).



Open meetings: The MNPAC will be running a series of open meetings in the village hall. Information about events will be posted on this web-page, circulated through the Village email, and notices posted on the Parish notice board and outside the Post Office.

Questionnaires: It is likely that the MNPAC will be sending out questionnaires to all residents. These will be made available in printed and in electronic formats.



Talk to a committee member: All committee members live in the village so you can talk to any of them either face to face or by phoning. Any one of us would be happy to visit you to hear your opinion on the development of the village.

[Email us.](#)



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Medbourne Parish Council

Neighbourhood Plan Consultation Begins

Notification of Formal Consultation on Medbourne Neighbourhood Plan
 [Regulation 14 Town and Country Planning, England, Neighbourhood Planning (General) Regulations 2012]

The draft Medbourne Neighbourhood Plan is now available for Pre-Submission Consultation. Comments are invited from Statutory Consultees and other interested parties. The consultation period runs for 6 weeks from **Tuesday 29 August to Tuesday 10 October 2017**.

For further information and to comment on-line or download a comment form, please visit the [Neighbourhood Plan Draft Consultation Page](#).

Medbourne Information

Medbourne is a village in south east Leicestershire within the Harborough District. The village has 200+ residences and 400+ inhabitants. Full information about the village can be found on the linked [village web site](#).



This site satisfies the statutory requirement on the Parish Council to provide transparency through publication of its proceedings.

To contact the Parish Council see the [Contact Us](#) page.

This page /sub-site has its own domain:
www.medbourneparishcouncil.co.uk

Notices

7th November 2017 - Extra PC Meeting

At the Parish Council meeting on 6 November 2017, it was agreed that there would be a *closed* meeting on Monday 13 November 2017 for Parish Councillors to finalise discussions on the draft Neighbourhood Plan and on the formal document to be submitted to Harborough District Council.

1st August 2017 - New Parish Clerk

The Parish Council successfully completed its recruitment for a new Parish Clerk and appointed Martin Field to commence in post from 1 August 2017. See [Contact Us](#) for Martin's details.

22nd May 2017 - Parish Clerk Vacancy

The Parish Council is looking to employ a new Clerk and Responsible Financial Officer. Should you be interested in the position, please see [the advertisement](#). Any queries or applications should be addressed to Louise Pilkington.

13th June 2016 - New web site

This is Medbourne Parish Council's new web site. It replaces the site hosted by Leicestershire County Council:
<http://medbourne.leicestershireparishcouncils.org/>.

The site went live on 13th June 2016. From this date forward this is the primary source of online information for the Parish Council. The previous site will not be maintained and is expected to be switched off in August 2016.



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Neighbourhood Plan

Consultation on the Initial Draft

Notification of Formal Pre Submission Consultation on Medbourne Neighbourhood Plan [Regulation 14 Town and Country Planning, England, Neighbourhood Planning (General) Regulations 2012]

The Medbourne Neighbourhood Plan has been published for consultation. Statutory consultees have been contacted. If you would like to take part in the consultation, please see the information below:

The consultation period runs for 6 weeks from **Tuesday 29 August** to **Tuesday 10 October 2017**.

The Draft Plan and supporting documents can be viewed or downloaded from the [Neighbourhood Plan Documents Page](#). There are down-loadable comment forms and an online comment form, see [How to Comment](#) below.

If you require a hard copy of the Plan to review or would like to make representations, please contact the Medbourne Neighbourhood Plan Advisory Committee Secretary:

David Nance,
11 Old Holt Road,
Medbourne,
LE16 8DY

Email: dnance@btinternet.com

Following this public consultation process the Plan will be reviewed and submitted to Harborough District Council together with all the supporting documentation, including a Basic Conditions Statement and Consultation Statement setting out who has been consulted, how the consultation has been undertaken and how the representations have informed the Plan. Harborough District Council will then invite representations, before the plan is subjected to Examination by an Independent Examiner. Once any further amendments have been made the Plan will be subject to a local Referendum, if the Referendum is successful the Plan will be "Made" by Harborough District Council.

Bernadette Lee
Chair, Medbourne Neighbourhood Plan Advisory Committee
(August 2017)



How to Comment

All comments must be received by 10th October 2017.

The Neighbourhood Planning Committee would prefer comments in electronic form as this will ease their collation into a combined document. However, written comments are also acceptable.

Comments should be provided on one of the following Comment Forms:

1. Complete the [online form below](#) and press "Submit"
2. [Medbourne Regulation 14 Comment Form](#) (Word format). Download this form and complete it using Microsoft Word or compatible software. On completion please email the form to dnance@btinternet.com.
3. [Medbourne Regulation 14 Comment Form](#) (PDF format). Download this form, print it and complete by hand then return to the [address given above](#). If you are unable to print the form please request a copy from David Nance.

Draft Plan Online Consultation Form

Draft Neighbourhood Plan Consultation

In relation to the Draft Plan published in August 2017

Draft Neighbourhood Plan Consultation

In relation to the Draft Plan published in August 2017

This six-week pre-submission consultation on the Draft Neighbourhood Plan is the last time we will be asking people for comments before submitting the Plan to Harborough District Council.

All responses received by the above date will be considered before we finalise the Draft Neighbourhood Plan. A Consultation Statement including a summary of all comments received and a response from the MNPAC will be submitted along with the amended Neighbourhood Plan to Harborough District Council. Please note **we will not accept** responses that are anonymous. Your personal details will not be made public. We cannot enter into direct discussions with any person or organisation submitting a response, as all the comments will need to be considered together. Comments and our response will not be made public prior to formal submission to HDC.

Thank you for your help and support in the preparation of the Neighbourhood Plan for Medbourne Parish Council.

Mandatory fields are marked with a *.

Section 1

Your Details

Title *

E.g. Mr, Mrs, Dr, Prof, Rev.

Name *

First Name

Last Name

Section 1

Your Details

Title *

E.g. Mr, Mrs, Dr, Prof, Rev.

Name *

First Name

Last Name

Job Title (if applicable)

Organisation (if applicable)

Representing (if applicable)

Address *

Street Address

Street Address Line 2

Town / City

County

Postcode

Phone Number *

 -

Area Code

Phone Number

Alternative Phone (optional)

 -

Area Code

Phone Number

Email *

example@example.com

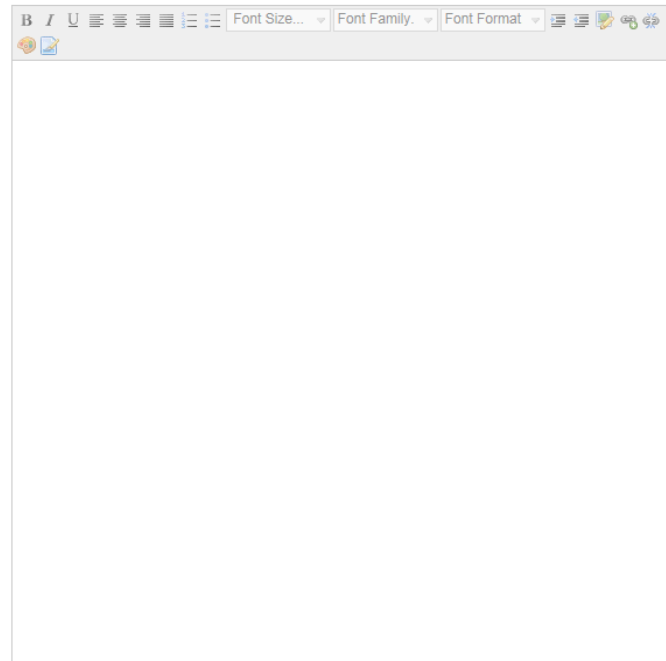
Section 2

Your Comments on the Draft Neighbourhood Plan

Where possible, please indicate to which part of the draft Neighbourhood Development Plan each comment relates.

Please provide your comments below and accompany each comment with a Paragraph and Page Number.

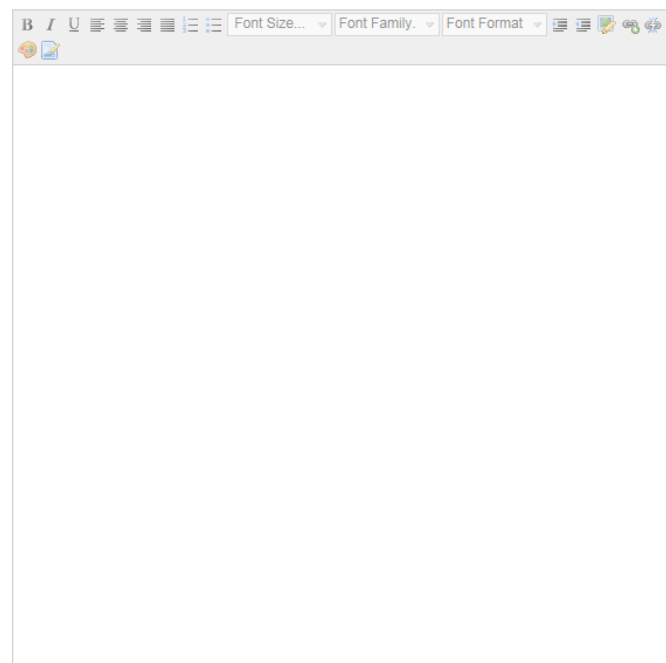
Type your specific comments below:



A rich text editor interface with a toolbar at the top containing icons for Bold (B), Italic (I), Underline (U), Bulleted List, Numbered List, Indent Left, Indent Right, Font Size, Font Family, Font Format, and other editing tools. Below the toolbar is a large, empty rectangular text area for entering comments.

We would welcome your comments on the Policies documented in the Plan. Please provide a Policy Reference Number alongside each comment.

Type your comments on Policies below:



A rich text editor interface identical to the one above, with a toolbar and a large empty text area for entering comments on policies.

We would also welcome any general comments you wish to make about the Plan.


Type your general comments below:

Rich text editor toolbar with options: Bold (B), Italic (I), Underline (U), Bulleted List, Numbered List, Indent Left, Indent Right, Font Size, Font Family, Font Format, Text Color, Background Color, Undo, Redo, and a link icon.

Section 3

Submit your comments

Submission Date *

dd-mm-yyyy 

Date

If you would like to be kept updated on progress with the development of the Neighbourhood Plan please indicate here by ticking Yes or No as appropriate.

- Yes No

If you are happy with your submission please press the "Submit" button below and your comments will be emailed to the Secretary of the Medbourne Neighbourhood Planning Advisory Committee with a copy to your email address.

Submit