

# Harborough District Council – Privacy Notice: Local Government Reorganisation Data Sharing

Harborough District Council is committed to protecting your personal data and being transparent about how it is used. This Privacy Notice explains how we handle data as part of the Local Government Reorganisation (LGR) work across Leicester, Leicestershire and Rutland.

## Who we are

Harborough District Council is a Data Controller for the information it holds. Our contact details are:

### **Harborough District Council**

The Symington Building  
Adam & Eve Street  
Market Harborough  
LE16 7AG

Email: [foi@harborough.gov.uk](mailto:foi@harborough.gov.uk)

Telephone: 01858 828282

Our Data Protection Officer can be contacted at: [FOI@harborough.gov.uk](mailto:FOI@harborough.gov.uk)

## What data we collect and share

As part of the LGR proposals, councils in Leicester, Leicestershire and Rutland are sharing:

- Numeric case counts about Adult Social Care, Children's Social Care, Education, and SEND services.
- These numbers are provided at Lower Layer Super Output Area (LSOA) or Middle Layer Super Output Area (MSOA) level – small geographical areas used for statistical analysis.

We do not share names, addresses, or individual case records. However, because numbers in some areas may be small, there is a risk that individuals could be indirectly identified. For this reason, the data is treated as personal data under the UK GDPR and DPA 2018.

## Why we collect and use this data

This information is used to:

- Model and analyse local demand for social care, education, and SEND services.
- Prepare accurate proposals for Local Government Reorganisation.
- Ensure services can continue to be delivered effectively and efficiently if council structures change.

Your data will **not** be published, used for case-level decision making, or shared for any unrelated purpose.

## Lawful basis for processing

We rely on the following legal bases under the UK GDPR:

- **Article 6(1)(e)** – processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority.
- **Article 9(2)(g)** – processing of special category data is necessary for reasons of substantial public interest.
- **Article 9(2)(j)** – processing is necessary for statistical purposes.

Relevant conditions under the Data Protection Act 2018 include:

- Schedule 1, Part 2, paragraph 6 – Statutory and government purposes.
- Schedule 1, Part 2, paragraph 8 – Equality of opportunity or treatment.
- Schedule 1, Part 1, paragraph 4 – Research and statistical purposes.

Statutory powers are also provided by the Children Act 1989 & 2004, the Localism Act 2011, and the Local Government Act 2000.

## Who we share your information with

The information is shared securely with:

- Leicestershire County Council
- Leicester City Council
- Rutland County Council
- Blaby District Council
- Charnwood Borough Council
- Hinckley & Bosworth Borough Council
- Melton Borough Council
- North West Leicestershire District Council
- Oadby & Wigston Borough Council

In addition, external consultants (e.g. Rose Regeneration Limited, Arcadis) may process this information on behalf of councils under strict contractual controls.

## How long we keep your data

Where councils act jointly as data controllers, the shared datasets will be retained for no more than 3 years.

Each council may retain information within its own systems in line with its retention and disposal policy.

## How we keep your data safe

All data shared under this agreement is handled in line with the Government Security Classification of **OFFICIAL** and, where appropriate, **OFFICIAL–SENSITIVE**. Safeguards include:

- Restricted access to authorised staff only.
- Use of secure SharePoint systems for storage and analysis.
- Encryption and password-protection of files.
- Clear desk and secure email policies.

## Your rights

Under data protection law, you have the following rights:

- The right of access (to request a copy of your personal data).
- The right to rectification (to have inaccurate information corrected).
- The right to erasure (in certain circumstances).
- The right to restriction of processing.
- The right to object to processing carried out in the public interest.
- Rights relating to automated decision making and profiling (not applicable here).

To exercise your rights, please contact our Data Protection Officer at: [FOI@harborough.gov.uk](mailto:FOI@harborough.gov.uk).

You also have the right to complain to the Information Commissioner's Office (ICO) if you are unhappy with how your data is handled.

ICO website: [www.ico.org.uk](http://www.ico.org.uk)

ICO helpline: 0303 123 1113

## Changes to this notice

This notice will be kept under regular review and updated where necessary. The current version was last updated in September 2025.