

Correspondence with Examiner for Houghton on the Hill NDP examination

From: Matthew Bills

Sent: 07 November 2025 10:55

To: 'Timothy Jones' <tj@no5.com>

Cc: No5 Clerks - Planning <planning@no5.com>

Subject: Fact Checking Report - Houghton on the Hill NDP

Tim

I have received the following from my colleague dealing with the Houghton on the Hill appeal site after letting him know that your draft examiners report had been received on a confidential basis for fact checking.

Request from the Inspector for the HotH East appeal, could you inform the Examiner that the Inquiry has been adjourned to allow consideration of his Report, could you pass on the message to the Examiner that the Inspector has set a date of the 21st November for a Case Management Conference to consider the implications of the report and then the way forward for the Inquiry. As such, a timely release of the Examiner's Report would be therefore the appreciated to enable all parties to consider the implications of it prior to the CMC

I will encourage the QB to read and provide any comments on fact checking by Monday 10 November, after which I will forward to you.

I have already reviewed the report and found 4 minor typos which I will forward next week.

I anticipate that the timescale will be achievable, but please let me know if there are any issues for you.

Thanks

Matt

From: Matthew Bills
Sent: 14 October 2025 10:03
To: 'Timothy Jones' <tj@no5.com>
Cc: No5 Clerks - Planning <planning@no5.com>
Subject: RE: Reg 16 draft Houghton on the Hill Neighbourhood Plan - Policy L1

Tim

Thank you for the email.

I have contacted the QB as requested and Houghton on the Hill Parish Council have confirmed they are content to progress with the proposal. (attached)

I have checked with my colleagues and the Conservation Area statement for Houghton on the Hill can be found on the link below and attached

[Conservation Areas in Harborough district - Houghton on the Hill Conservation Area | Harborough District Council](#)

Although a number of Conservation Area have been re appraised in the last 3 to 4 years, Houghton on the Hill is not one of them

If you require any further information please let me know

Matt

From: Matthew Bills
Sent: 15 September 2025 09:48
To: TJ@no5.com
Cc: No5 Clerks - Planning <planning@no5.com>
Subject: FW: Houghton on the Hill Neighbourhood Plan

Tim

Attachments from Pegasus

- L003 PL Houghton on the Hill Neighbourhood Plan P22-3323
- FOI 25 575 Bundle – Houghton Village Plan

Attachment from Leicester, Leicestershire and Rutland Integrated Care Board (ICB)

- Houghton NDP August 2025

Please find attached correspondence that has been received from Pegasus (on behalf of Parkers Strategic Land). Noting that the information was received outside the extended consultation period we have forwarded for your consideration and will notify Mr Fenwick of our action.

Additionally we received a communication from the Leicester, Leicestershire and Rutland Integrated Care Board (ICB) after the close of the extended consultation period. Again, I have attached these for your consideration.

Regards

Matt

From: Timothy Jones <tj@no5.com>
Sent: 09 October 2025 12:38
To: Matthew Bills <M.Bills@harborough.gov.uk>
Cc: No5 Clerks - Planning <planning@no5.com>
Subject: Re: Reg 16 draft Houghton on the Hill Neighbourhood Plan - Policy L1

Dear Matt,

Thank you for your email.

In accordance with the Planning and Compulsory Purchase Act 2004 Schedule A2 paragraph 10, I have determined that the modifications contained in the draft plan are so significant as to change the nature of the neighbourhood development plan which the draft plan would replace.

My reasons are that the following taken as a whole are significant: the provision of Site Allocations; the revision of the Settlement Boundary (previously 'Limits to Development'); the substantial Area of Separation; and extensive revision to, and discarding of, policies and the creation of new policies.

I would be grateful if you would forward this decision to the QB and let me know if they wish to proceed with the proposal or withdraw it.

If the QB wishes proceed with the proposal, I would be grateful for a copy of any Conservation Area Appraisal and Conservation Area Management Plan.

Kind regards,

Tim

From: Matthew Bills <M.Bills@harborough.gov.uk>

Sent: 06 October 2025 15:18

To: Timothy Jones <tj@no5.com>

Cc: No5 Clerks - Planning <planning@no5.com>

Subject: FW: Reg 16 draft Houghton on the Hill Neighbourhood Plan - Policy L1

Tim

I hope you are well.

Please find a further email from Pegasus relating to Houghton on the Hill Examination.

The issue raised was picked up by HDC officers and commented on as part of our representations.

If you have an update on progress of the examination we would be grateful to receive it

Regards

Matt

From: Timothy Jones <tj@no5.com>
Sent: 23 October 2025 11:52
To: Matthew Bills <M.Bills@harborough.gov.uk>
Cc: No5 Clerks - Planning <planning@no5.com>
Subject: Re: St Catharines Church land

Thanks Matt,

I confirm receipt and will consider whether to admit it.

Regards,

Tim

From: Matthew Bills <M.Bills@harborough.gov.uk>
Sent: 23 October 2025 09:18
To: Timothy Jones <tj@no5.com>
Cc: No5 Clerks - Planning <planning@no5.com>
Subject: FW: St Catharines Church land

Tim

I hope you are well.

We received a call from the Reverend at St Catharine's Church Houghton on the Hill concerning the neighbourhood plan review.

I have explained about the period for representations (and I believe the Church made reps at Reg 14), but agreed that if they submitted a letter I would forward it to you for consideration, although made no promises that it could be taken into account as part of the examination.

Please find the document attached.

Regards

Matt

From: Timothy Jones <tj@no5.com>
Sent: 28 October 2025 19:46
To: Matthew Bills <M.Bills@harborough.gov.uk>
Cc: No5 Clerks - Planning <planning@no5.com>
Subject: Re: St Catharines Church land

Dear Matt,

Today I carried out a detailed unaccompanied site visit. The weather was fine and I saw all that I wanted to see.

The representations from the priest aren't lengthy, the site is considered in the Site Options and Assessment Report, and the church made regulation 14 representations. I have decided to admit them.

Kind regards,

Tim

From: Timothy Jones <tj@no5.com>
Sent: 24 October 2025 11:56
To: Matthew Bills <M.Bills@harborough.gov.uk>
Cc: No5 Clerks - Planning <planning@no5.com>
Subject: Re: St Catharines Church land

Dear Matt,

I would be grateful for the following information from a relevant officer in HDC in respect of the reserve site shown on page 24.

LCC in its representation states in respect of this site “RESERVE SITE; Land north of the A47, east of Houghton (Figure 6-5) – half of the site is within MSA/MCA which is not mentioned in the assessments” and “Any allocation and forthcoming application/s would need to be accompanied by an assessment of the potential mineral resource adjacent and within the allocation in line with Policy M11 of the Leicestershire Minerals and Waste Local Plan”.

Parker Strategic Land Parker Strategic Land in its representation draws attention to appeal for development on land that includes the whole of the reserve site with an inquiry due to start in November.

I appreciate that the officers involved with this appeal are likely to be very busy and do not need a detailed or a formal answer. What I would be grateful for is knowing whether an acceptable assessment that includes the reserve site has now been provided.

Kind regards,

Tim

From: Matthew Bills <M.Bills@harborough.gov.uk>

Sent: 29 October 2025 09:01

To: Timothy Jones <tj@no5.com>

Cc: No5 Clerks - Planning <planning@no5.com>

Subject: RE: St Catharines Church land

Thanks Tim.

I am just waiting for information from colleagues re your enquiry about Leicestershire Minerals and Waste Local Plan policy. I am away until next week, but hope it will be with me by then

Matt

Matthew Bills

Neighbourhood and Green Spaces Officer

Harborough District Council

07703211863

From: Timothy Jones <tj@no5.com>

Sent: 07 November 2025 11:36

To: Matthew Bills <M.Bills@harborough.gov.uk>

Cc: No5 Clerks - Planning <planning@no5.com>

Subject: Re: Fact Checking Report - Houghton on the Hill NDP

Thanks Matt,

I don't have any commitments that are so lengthy as to prevent me dealing with the final report promptly next week.

Tim

From: Matthew Bills <M.Bills@harborough.gov.uk>
Sent: 07 November 2025 10:54
To: Timothy Jones <tj@no5.com>
Cc: No5 Clerks - Planning <planning@no5.com>
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Matthew Bills

Neighbourhood and Green Spaces Officer

Harborough District Council

07703211863

From: Timothy Jones <tj@no5.com>

Sent: 06 November 2025 16:54

To: Matthew Bills <M.Bills@harborough.gov.uk>

Cc: No5 Clerks - Planning <planning@no5.com>

Subject: Re: St Catharines Church land

Thanks Matt,

I hope that you were able to enjoy your break. I have been able to complete a proof-check draft without the information and attach it.

Kind regards, Tim