



Pre-examination checklist for local plans prepared under the Planning and Compulsory Purchase Act 2004

Introduction

The Planning Inspectorate's Procedure Guide for Local Plan Examinations was updated on 23 September 2025 to introduce this pre-examination checklist for local planning authorities to complete for local plans prepared under the Planning and Compulsory Purchase Act 2004 and the Town and Country Planning (Local Planning) (England) Regulations 2012.

The examination checklist now forms part of the Service Level Agreement between the Planning Inspectorate and local planning authorities for all plans published under regulation 19.

Purpose of the pre-examination checklist

The purpose of the checklist is to help local planning authorities ensure their plan is "ready for examination" as referred to in section 20 of the 2004 Act. Ready for examination means:

- All of the necessary practical arrangements are in place.
- Essential evidence and other documents are ready for submission.
- The rationale for the plan content is clear.

Local planning authorities may find it helpful to refer to the checklist during the preparation of plans, and Inspectors holding local plan advisory meetings with local planning authorities will offer to discuss the examination checklist.

Before submission

The local planning authority should complete the checklist after considering all representations made under regulation 20 and finalising the documents it intends to submit under regulation 22 (see further information below under "Completing the pre-examination checklist").

The completed checklist should then be sent to the Planning Inspectorate (Plans.admin@planninginspectorate.gov.uk) before the plan is submitted. The local planning authority should await a written response before submitting their plan under regulation 22.

Planning Inspectorate's response to the checklist

The Planning Inspectorate will aim to provide a written response to the local planning authority within 10 working days of receiving the pre-examination checklist. The written response will either confirm that the plan is ready for examination or set out specific actions that the Planning Inspectorate recommends the authority takes before submission.

Submission of the plan for examination

If the Planning Inspectorate's written response to the completed checklist is that the plan is ready for examination, the local planning authority should submit it promptly.

If the Planning Inspectorate's response recommends specific actions before submission, they should be addressed by the local planning authority as appropriate. Once the actions have been taken, and the authority is satisfied that the plan is ready for examination, it should submit the plan and other documents.

The submission documents should include the checklist the authority had completed before submission, the Planning Inspectorate's written response, and a letter explaining how any actions specified in that response have been addressed.

Appointment of the examining Inspector

Following submission of the plan and other documents under regulation 22, an Inspector will be appointed to examine the plan in accordance with the timescales set out in the Service Level Agreement.

Publication of the checklist and correspondence

The checklist that the authority had completed before submission, the Planning Inspectorate's written response, and the authority's letter explaining how the specified actions had been addressed will be published on the examination website along with the plan and all other submission documents.

Completing the pre-examination checklist

This checklist is relevant to full local plans as described in the NPPF and associated planning policy guidance, prepared under the Planning and Compulsory Purchase Act 2004 and 2012 Regulations.

Tailored checklists will be made available for other types of development plan document made under the 2004 Act such as area action plans, partial updates to local plans, “part 2” plans, or minerals and waste plans.

The local planning authority is requested to answer all of the following questions by ticking the box next to either “yes” or “no” for each.

Where requested, a hyperlink to the relevant document(s) should be provided along with reference number(s)¹ and specific pages / paragraph numbers in the document where appropriate.

If the answer to any question is **RED** capitalised (rather than **blue**), a brief explanation (maximum 250 words) should be provided beneath the yes / no answer (using a box as provided as an example under question 1.1).

Where relevant, the explanation for any **RED** capitalised answers should be a summary of, and refer to, the reasoned justification in the Plan or part of the supporting evidence.

It is important to note that **RED** capitalised answers do not necessarily mean that the Planning Inspectorate will recommend that the local planning authority takes further actions before submitting the plan for examination; that will depend on the number and nature of such answers and the explanations provided for them.

¹ Each proposed submission and supporting document (Regulation 22) should have a unique reference number agreed with the Programme Officer in accordance with PINS guidance <https://www.gov.uk/guidance/local-plan-examination-webpages-advice-for-local-planning-authorities>

Harborough Local Plan

1. Practical arrangements for the examination

Programme officer

1.1 Is a suitably experienced Programme Officer, who meets the requirements set out in PINS guidance², in post?

Yes	✓	NO	
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1.2 Does the Programme Officer have sufficient time available for a period of at least one year to input effectively to the examination?

Yes	✓	NO	
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Examination website

1.3 Will an examination website, that complies with PINS guidance³, be operational shortly after the plan has been submitted for examination?

Yes	✓	NO		Weblink	Weblink not currently available.
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Venue for hearings

1.4 Will the Council be able to ensure that a suitable venue, that complies with PINS guidance⁴, is available for the examination hearings?

Yes	✓	NO	
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Video conferencing facilities

1.5 Will the Council be able to provide video conferencing facilities (such as Microsoft Teams) to facilitate virtual hearing sessions or virtual input to physical hearing sessions should these be necessary?

Yes	✓	NO	
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² <https://www.gov.uk/government/publications/guidance-for-programme-officers-local-plan-examinations/guidance-for-programme-officers-local-plan-examinations#rolekey-tasks-at-each-stage-of-the-examination>

³ <https://www.gov.uk/guidance/local-plan-examination-webpages-advice-for-local-planning-authorities>

⁴ <https://www.gov.uk/government/publications/guidance-for-programme-officers-local-plan-examinations/guidance-for-programme-officers-local-plan-examinations#rolekey-tasks-at-each-stage-of-the-examination>

LPA staff and resourcing

1.6 Will the Council have sufficient staff and resources, including any consultancy or specialist support used in the preparation of the plan and evidence, available for a period of at least one year to input effectively to the examination?

Yes	✓	NO	
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2. Legal requirements

Local development scheme

2.1 Was the plan prepared in accordance with the Council's local development scheme as required by section 19(1) of the 2004 Act?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
	Local Development Scheme, December 2023	Page 7-8
	Local Development Scheme, March 2025	Page 7-8
	Local Development Scheme, November 2025	Page 7-8

Public consultation

2.2 In preparing the plan did the Council comply with their statement of community involvement as required by section 19(3) of the 2004 Act?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
	Statement of Community Involvement, February 2020	Page 8-11
	Statement of Community Involvement, June 2025	Page 8-11

Maintaining effective cooperation

2.3 Has the Council completed a Statement of Cooperation and signed statements of common ground with all other relevant LPAs and bodies intended to demonstrate effective and on-going joint working in relation to strategic matters during the preparation of the Plan?⁵

⁵ The Government announced on 27 November 2025 that the duty to cooperate under section 33A of the 2004 Act would be abolished early in 2026. However, Inspectors are still expected to examine plans in line with NPPF policies on maintaining effective cooperation

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
	Duty to Cooperate (Effective Cooperation) Statement of Compliance (Submission) Attached	

2.4 Does the Statement of Cooperation identify:

- a. The strategic matters⁶ that needed to be addressed during the preparation of the plan?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
	Duty to Cooperate (Effective Cooperation) Statement of Compliance (Submission) Attached	Section 2

- b. The LPAs and other prescribed bodies that were engaged with in relation to each strategic matter?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
	Duty to Cooperate (Effective Cooperation) Statement of Compliance (Submission) Attached	Section 4

- c. Specific activities that were undertaken in liaison with all of the relevant LPAs and prescribed bodies from the start of the preparation of the plan (initial regulation 18 consultation) up until the date on which it was submitted for examination?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
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https://assets.publishing.service.gov.uk/media/69286415345e31ab14ecf67d/Local_Plans_letter_to_PINS.pdf

⁶ A "strategic matter" is (a) sustainable development or use of land that has or would have a significant impact in at least two planning areas, including (in particular) sustainable development or use of land for or in connection with infrastructure that is strategic and has or would have a significant impact on at least two planning areas, and (b) sustainable development or use of land in a two-tier area if the development or use is a county matter or would have a significant impact on a county matter [section 33A(4) of the 2004 Act].

	Duty to Cooperate (Effective Cooperation) Statement of Compliance (Submission) Attached	Section 3-6
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d. The main areas of agreement in relation to each strategic matter?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
	Duty to Cooperate (Effective Cooperation) Statement of Compliance (Submission) Attached	Section 3-6

2.5 Are there any significant outstanding issues where agreement has not been reached in relation to any strategic matter?

YES	✓	No	
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Details set out in the attached **Duty to Cooperate (Effective Cooperation) Statement of Compliance (Submission)**

2.6 Are there are any relevant LPAs or prescribed bodies with whom duty to cooperate statements of common ground that have not yet been agreed and signed?

YES	✓	No	
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Details set out in the attached **Duty to Cooperate (Effective Cooperation) Statement of Compliance (Submission)**

General conformity with the London Plan

2.7 If relevant⁷, has the Mayor of London made a representation (under section 24(5) of the 2004 Act or regulation 20 or regulation 21) advising that the submitted plan is in general conformity with the London Plan?

Yes	Not applicable	NO	
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Sustainability appraisal

2.8 Was the plan informed throughout its preparation by a sustainability appraisal?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
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⁷ If the LPA is a London Borough or a Mayoral development corporation.

EN-NLP 1	<u>Issues and Options Consultation - Sustainability Appraisal, January 2024</u>	
S-NLP 4	<u>Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025</u>	

2.9 Does the sustainability appraisal report include the following information as may reasonably be required, taking account of (a) current knowledge and methods of assessment; (b) the contents and level of detail in the plan; (c) the stage of the plan in the decision-making process; and (d) the extent to which certain matters are more appropriately assessed at different levels in that process in order to avoid duplication of the assessment⁸?

- a. An outline of the contents and main objectives of the plan, and of its relationship with other relevant plans and programmes?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 4	<u>Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025</u> <u>Appendix B</u>	Summarised in Chapter 3 (page 30-58) and presented in full within Appendix B

- b. The relevant aspects of the current state of the environment and the likely evolution thereof without implementation of the plan?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 4	<u>Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025</u> <u>Appendix C</u>	Chapter 1, Chapter 3 (page 59-64) and Appendix C

- c. The environmental characteristics of areas likely to be significantly affected?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)

⁸ SEA Regulation 12(3).

S-NLP 4	<u>Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025</u> <u>Appendix C</u>	Chapter 1, Chapter 3 (page 60-64) and Appendix C
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- d. Any existing environmental problems which are relevant to the plan including, in particular, those relating to any areas of a particular environmental importance, such as a European site (within the meaning of regulation 8 of the Conservation of Habitats and Species Regulations 2017)?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 4	<u>Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025</u> <u>Appendix C</u>	Chapter 1, Chapter 3 and Appendix C

- e. The environmental protection objectives, established at international, Community or national level, which are relevant to the plan and the way those objectives and any environmental considerations have been taken into account during its preparation?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 4	<u>Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025</u> <u>Appendix B</u> <u>Appendix C</u>	Chapter 1, Chapter 3, Appendix B and Appendix C

- f. The likely significant effects on the environment, including short, medium and long-term effects, permanent and temporary effects, positive and negative effects, and secondary, cumulative and synergistic effects, on issues such as (a) biodiversity; (b) population; (c) human health; (d) fauna; (e) flora; (f) soil; (g) water; (h) air; (i) climatic factors; (j) material assets; (k) cultural heritage, including architectural and archaeological heritage; (l) landscape; and (m) the inter-relationship between the issues referred to in sub-paragraphs (a) to (l)?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)

S-NLP 4	<u>Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025</u>	Chapter 4-7 (page 74-331)
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- g. The measures envisaged to prevent, reduce and as fully as possible offset any significant adverse effects on the environment of implementing the plan?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 4	<u>Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025</u>	Chapter 7 (page 331-345)

- h. An outline of the reasons for selecting the alternatives dealt with, and a description of how the assessment was undertaken including any difficulties (such as technical deficiencies or lack of know-how) encountered in compiling the required information?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 4	<u>Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025</u>	Chapter 2 (page 14-29)

- i. A description of the measures envisaged concerning monitoring in accordance with SEA regulation 17.

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 4	<u>Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025</u>	Chapter 8 (page 346-352)

- j. A non-technical summary of the information referred to above?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 4	<u>Proposed Submission Draft Local Plan - Sustainability Appraisal: Non Technical Summary, February 2025</u>	Page 1-70

2.10 Does the sustainability appraisal report also include relevant, adequate and proportionate information relating to social and economic issues (in addition to the

environmental information required by the SEA regulations referred to in the questions above)⁹?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 4	Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025 Appendix B Appendix C	Chapter 1, Chapter 3 and Appendix B and Appendix C

2.11 Does the sustainability appraisal report identify and appraise reasonable alternatives that take account of the objectives and geographical scope of the plan¹⁰ including relating to:

a. The spatial strategy?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 4	Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025	Chapter 4 (page 74-137)

b. If applicable, changes to Green Belt boundaries?

Yes	Not applicable	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
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c. The plan's housing requirement?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 4	Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025	Chapter 4-7 (page 74-346)

⁹ NPPF 33 and PPG ID:11-001-20190722.

¹⁰ SEA Regulation 12(2) and PPG ID:11-018-20140306. The subjects listed (a) to (c) are not specified in legislation or national policy, but experience indicates that it may be necessary to identify and appraise reasonable alternatives in relation to them (as well as other elements of the plan as appropriate).

2.12 Was the appraisal of the reasonable alternatives carried out using the same methodology and level of detail as the appraisal of the policies and proposals in the plan¹¹?

Yes	✓	NO	
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Habitat regulations assessment

2.13 Has the Council carried out a habitat regulations assessment of the Plan under regulation 105 of the Conservation of Habitats and Species Regulations 2017 (as amended) which considers the likely significant effects of all the development proposed in the Plan (in combination with other relevant plans and projects) on relevant habitat sites¹² in the plan area and elsewhere?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 5	Proposed Submission Draft Local Plan - Habitats Regulations Assessment Report, February 2025	

2.14 If **NO**, has the Council published a habitat regulations screening report that demonstrates that the development proposed in the plan (in combination with other relevant plans and projects) will not be likely to have any significant effects on relevant habitat sites in the plan area or elsewhere (without taking into account any mitigation measures¹³)?

Yes	Not applicable	NO	
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Climate change

2.15 Does the plan include policies designed to secure that the development and use of land in the planning authority's area contributes to the mitigation of, and adaptation to, climate change as required by section 19(1A) of the 2004 Act?

Yes	✓	NO		Plan page(s)	The plan includes a number of policies relating to
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¹¹ [Calverton PC v Nottingham CC \[2015\] EWHC 1078 \(Admin\)](#).

¹² Any site which would be included within the definition at regulation 8 of the Conservation of Habitats and Species Regulations 2017 for the purpose of those regulations, including candidate Special Areas of Conservation, Sites of Community Importance, Special Areas of Conservation, Special Protection Areas and any relevant Marine Sites.

¹³ PPG ID: 65-005 to 007-20190722.

					climate change including DS03, AP05, DM05, DM09 and DM10 (page 34-36, 120-121, 130-131, and 140-141)
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Strategic priorities

2.16 Does the plan identify the Council's strategic priorities for the development and use of land in the area as required by section 19(1B) of the 2004 Act?

Yes	✓	NO		Plan page(s)	Appendix 1 sets out a list of policies in the adopted Harborough Local Plan that are intended to be replaced on adoption (page 167 - 168)
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Superseded policies in the adopted development plan

2.17 Does the plan identify all of the policies in the adopted development plan that are intended to be superseded by policies in the plan and state that fact as required by regulation 8(5)?

Yes	✓	NO		Plan page(s)	Appendix 1 sets out a list of policies in the adopted Harborough Local Plan that are intended to be replaced on adoption (page 167 - 168)
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Regulation 22 consultation statement

2.18 Has the LPA prepared a consultation statement setting out:

- a. who was invited to make representations on the plan at Regulation 18 consultation stage, how those representations were invited, a summary of the main issues raised, and how the representations were taken into account?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
	Regulation 22 Consultation Statement, February 2026 Attached	Chapter 2 and 3 (page 4-31)

- b. the number of representations made under Regulation 20 and a summary of the main issues raised in those representations?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
	Regulation 22 Consultation Statement, February 2026 Attached	Chapter 4 and 5 (page 32-63)

2.19 Does the consultation statement comprehensively and succinctly summarise all of the main issues raised in representations made under Regulation 20 and set out the Council's response to each following the approach set out in the PINS Procedure Guide and PAS guidance¹⁴?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
	Regulation 22 Consultation Statement, February 2026 Attached	Section 5.2 (page 38 – 42)

Representations

2.20 Are all of representations made under Regulation 20 formatted and referenced ready to be posted on the examination website in accordance with PINS guidance¹⁵?

Yes	✓	NO	
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2.21 Will all of the representations made under Regulation 20 be readily accessible on the examination website, with each representor's full set of comments available in

¹⁴ [Local Plan Reg 22 Consultation Statement | Local Government Association](#)

¹⁵ <https://www.gov.uk/guidance/local-plan-examination-webpages-advice-for-local-planning-authorities>

one downloadable document, and will those documents be ordered alphabetically by representor name?

Yes	✓	NO	
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Supporting documents

2.22 Has the LPA prepared all of the supporting documents which it considers are relevant to the preparation of the plan¹⁶ (i.e., all of the evidence that is necessary to justify the plan)?

Yes	✓	NO	
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¹⁶ Regulation 22(1)(e).

3. Plan content and evidence

Strategic policies

3.1 Does the plan explicitly identify strategic policies to address the strategic priorities for the development and use of land in the area?

Yes	✓	NO		Plan page(s)	Part 1 and 3 of the Local Plan
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Plan period

3.2 Do the strategic policies in the plan look ahead over a minimum 15-year period from adoption¹⁷?

Yes		NO	✓	Plan page(s)	
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If adopted in early 2027, the plan may fall short by a small number of months.

Housing requirement

3.3 Does the plan include a minimum housing requirement figure that meets or exceeds local housing need calculated using the standard method in national planning practice guidance?

Yes	✓	NO		Plan page(s)	Page 21-2
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3.4 If **NO**:

- a. Is the plan supported by evidence intended to show that the application of policies in the NPPF that protect areas or assets of particular importance provides a strong reason for restricting the overall scale, type or distribution of development in the plan area; or any adverse impacts of meeting local housing need in full would significantly and demonstrably outweigh the benefits when assessed against policies in the NPPF taken as a whole?

Yes	Not applicable	NO			
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¹⁷ For the purposes of considering this question, it should be assumed that the plan will be adopted no earlier than one year after the date on which it is submitted for examination, and that the 15 year period starts on the 1 April following the date of adoption.

- b. If applicable¹⁸, has the Council reviewed Green Belt boundaries and does that review provide clear evidence that altering the boundaries to meet needs in full would fundamentally undermine the purposes (taken together) of the remaining Green Belt when considered across the area of the plan?

Yes	Not applicable	NO	
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Housing land supply

3.5 Does the plan identify a sufficient supply and mix of sites (to ensure that the minimum housing requirement can be met) comprising:

- a. Specific, deliverable sites for five years following the intended date of adoption¹⁹?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 1	Housing trajectory 2020-2041 (as at 31 March 2023)	Appendix 5 (page 179-181)

- b. Specific, developable sites or broad locations for growth for the subsequent years 6-10 and, where possible, for years 11-15 (following adoption)?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
S-NLP 1	Housing trajectory 2020-2041 (as at 31 March 2023)	Appendix 5 (page 179-181)

3.6 Is the plan supported by up-to-date evidence in accordance with national planning guidance²⁰ intended to demonstrate that each site that makes up the land supply identified in the plan meets the NPPF definitions of “deliverable” and “developable”, along with a trajectory for each site?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
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¹⁸ This requirement would apply to plans being examined in the context of NPPF December 2024 or February 2025 that include areas of Green Belt.

¹⁹ For the purposes of considering this question, it should be assumed that the plan will be adopted no earlier than one year after the date on which it is submitted for examination, and that the five year period starts on the 1 April following the date of adoption.

²⁰ PPG ID:68.

PRE-NLP 3	Site Selection Methodology, January 2025	
HSG-NLP 3	Strategic Housing and Economic Land Availability Assessment Update 2024 Site Companion Guide, February 2025	
HSG-NLP 4	Strategic Housing and Economic Land Availability Assessment Update 2024 Interactive Map	
HSG-NLP 5	Strategic Housing and Economic Land Availability Assessment Update 2024, February 2025	
	Site Selection Methodology Addendum: Large Strategic Sites Constraints, November 2025 Attached	

Affordable housing

3.7 Is the plan supported by up-to-date evidence²¹ prepared in accordance with national planning policy guidance relating to affordable housing need?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
EMP-NLP 2	Harborough Local Housing and Employment Land Evidence Report, February 2025	Page 52-67

Gypsies and Travellers

3.8 Is the plan supported by up-to-date²² evidence to establish the accommodation needs of gypsies and travellers and travelling showpeople in accordance with PPTS policy A?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
HSG-NLP 8	Harborough Gypsy and Traveller Accommodation Assessment, October 2024	Page 6-9

3.9 Does the plan include pitch targets for gypsies and travellers and plot targets for travelling showpeople consistent with the up-to-date evidence in accordance with PPTS policy B?

²¹ For the purpose of this question, the assessment of need must have been undertaken or updated no more than two years before the submission date of the plan (PINS Procedure Guide 1.19).

²² For the purpose of this question, the assessment of need must have been undertaken or updated no more than two years before the submission date of the plan (PINS Procedure Guide 1.19).

Yes	✓	NO		Plan page(s)	Policy HN06 (page 107-108)
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3.10 Does the plan identify a supply of:

- a. Specific, deliverable sites for pitches and plots for five years following the intended date of adoption²³?

Yes	✓	NO		Plan page(s)	Policy HN06 (page 107-108)
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- b. Specific developable sites, or broad locations, for years 6 to 10 and, where possible, for years 11 to 15?²⁴

Yes	✓	NO		Plan page(s)	Policy HN06 (page 107-108)
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3.11 Is the plan supported by up-to-date evidence in accordance with national planning guidance²⁵ intended to demonstrate that each site that makes up the land supply for pitches and plots identified in the plan meets the NPPF definitions of “deliverable” and “developable”, along with a trajectory for each site?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
HSG-NLP 7	Gypsy and Traveller and Travelling Showpeople site assessment, November 2024	Page 48-69

Economic development

²³ For the purposes of considering this question, it should be assumed that the plan will be adopted no earlier than one year after the date on which it is submitted for examination, and that the five year period starts on the 1 April following the date of adoption.

²⁴ For the purpose of this question, and to be consistent with the approach to general housing land supply, the deliverable sites for pitches and plots should be for the five years following the intended date of adoption, as should years 6 to 10 and 11 to 15.

²⁵ PPG ID:68.

3.12 Is the plan supported by up-to-date²⁶ evidence that quantifies the need for additional floorspace for industrial and storage/distribution uses over a minimum 15-year period from adoption?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
EMP-NLP 2	Harborough Local Housing and Employment Land Evidence Report, February 2025	Page 169
	Leicester and Leicestershire Strategic Distribution Need and Apportionment Study, October 2025	Page 18

3.13 Does the plan identify sufficient land to meet the identified need for additional industrial and storage/distribution floorspace over a minimum 15 years from adoption?

Yes		NO	✓	Plan page(s)	Policy DS02 (page 26-28)
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If adopted in early 2027, the plan may fall short by a small number of months. Sufficient land is identified in Policy DS02 to meet the identified need for additional industrial and storage/distribution over the plan period with some flexibility. Monitoring data to be updated post submission.

3.14 Is the plan supported by up-to-date²⁷ evidence that quantifies the need for additional floorspace for office, retail, and leisure uses looking at least 10 years ahead²⁸?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
RTL-NLP	Harborough Retail Town Centres Study, February 2025	Page 68-69
EMP-NLP 2	Harborough Local Housing and Employment Land Evidence Report, February 2025	Page 169

²⁶ For the purpose of this question, the assessment of need must have been undertaken or updated no more than two years before the submission date of the plan (PINS Procedure Guide 1.19).

²⁷ For the purpose of this question, the assessment of need must have been undertaken or updated no more than two years before the submission date of the plan (PINS Procedure Guide 1.19).

²⁸ For the purpose of this question, "at least ten years ahead" should be from the intended date of adoption.

3.15 Does the plan identify land with sufficient capacity to meet the identified need for office, retail and leisure uses for at least ten years ahead²⁹?

Yes	✓	NO		Plan page(s)	Policy DS02 (page 28)
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Site selection methodology

3.16 Is the plan supported by an explanation of how the allocations (for housing, economic development and other uses as relevant) were chosen and other potentially reasonable alternative sites not chosen?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
PRE-NLP 3	Site Selection Methodology, January 2025	
HSG-NLP 3	Strategic Housing and Economic Land Availability Assessment Update 2024 Site Companion Guide, February 2025	
HSG-NLP 4	Strategic Housing and Economic Land Availability Assessment Update 2024 Interactive Map	
HSG-NLP 5	Strategic Housing and Economic Land Availability Assessment Update 2024, February 2025	
S-NLP 4	Proposed Submission Draft Local Plan - Sustainability Appraisal, February 2025	
	Site Selection Methodology Addendum: Large Strategic Sites Constraints, November 2025 Attached	

Viability

3.17 Is the plan supported by an up to date viability assessment carried out in accordance with national planning practice guidance?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
INF-NLP 2	Local Plan Main Viability Report (Redacted), January 2025	

²⁹ For the purpose of this question, “at least ten years ahead” should be from the intended date of adoption.

Green Belt

3.18 Does the plan include any changes to the established Green Belt boundaries in the adopted development plan (additions and/or deletions, irrespective of size)?

YES	Not applicable	No	
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3.19 If **YES**:

- a. Has every change to the Green Belt (additions and/or deletions, irrespective of size) been clearly identified in the plan and/or another submitted document?

Yes	Not applicable	NO	
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- b. Is the plan supported by a review of the Green Belt (including Grey Belt) that includes an assessment against the Green Belt purposes set out in the NPPF?

Yes	Not applicable	NO	
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- c. Is the plan supported by evidence setting out the exceptional circumstances for each change to the Green Belt made in the plan (additions and/or deletions, irrespective of size)?

Yes	Not applicable	NO	
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- d. Does the submitted policies map show the revised Green Belt boundaries?

Yes	Not applicable	NO	
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Flood risk

3.20 Is the plan supported by a level 1 strategic flood risk assessment based on up to date evidence?

Yes	✓	NO	
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3.21 Does the plan allocate any sites for housing or economic development that are within areas at risk of flooding (flood zones 2 or 3, or at risk of surface water flooding or flooding from other sources)?

YES	✓	No	
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If **YES**, is the plan supported by:

a. Level 2 flood risk assessment based on up to date evidence?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
EN-NLP 5	Harborough District Level 2 Strategic Flood Risk Assessment, December 2024	

b. Up to date evidence that the sequential test has been applied?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
EN-NLP 6	Sequential and Exception Test, January 2025	

c. Up to date evidence that the exception test has been applied (if applicable)?

Yes	✓	NO	
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Doc ref	Doc hyperlink	Relevant page(s)
EN-NLP 6	Sequential and Exception Test, January 2025	Page 16-30

Transport

3.22 Is the plan supported by up to date, adequate evidence assessing the individual and cumulative impacts of the development proposed in the plan on highway safety and the road network?

Yes		NO	✓
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The plan relies on several key evidence documents from a transport perspective, specifically the Joint Transport Assessment (Stage 1) and the Harborough Local Plan Strategic Transport Impact Assessment. Updated evidence has been received ahead of submission and the Council is working positively and collaboratively with partners to resolve outstanding transport matters as soon as possible.

Infrastructure

3.23 Is the plan supported by up-to-date, adequate evidence about the new or improved infrastructure required to facilitate the development proposed in the plan?

Yes	✓	NO	
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Biodiversity

3.24 Is the plan supported by up-to-date, adequate evidence assessing the impacts of the development proposed in the plan on biodiversity?

Yes	✓	NO	
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Landscape

3.25 Is the plan supported by up-to-date, adequate evidence assessing the impacts of the development proposed in the plan on the landscape?

Yes	✓	NO	
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Historic environment

3.26 Is the plan supported by up-to-date, adequate evidence assessing the impacts of the development proposed in the plan on the historic environment?

Yes	✓	NO	
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Other soundness issues

3.27 Are there any other soundness issues raised in representations made under regulation 20 that could potentially require a significant amount of work to address during the examination?

YES	✓	No	
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Strategic site promoters undertaking further odour assessment work which will be updated during the examination. In response to concerns raised by Leicestershire County Council, as transport authority, the Council is working positively and collaboratively with partners to strengthen the evidence base and evaluate policy requirements.

End of pre-examination checklist